

**CHEVERELL MAGNA PARISH COUNCIL**

Minutes of the Meeting of Cheverell Magna Parish Council  
held at  
The Pavilion, Witchcombe Close, Great Cheverell  
Monday 6<sup>th</sup> November 2023 at 7.30pm

Minute No.	Item	Action
	<p><b>Membership:</b> S Burgess (SB) R Gray (RG) R Hayward (RH), L Jones (LJ), P Stevens (Chairman) (PS), 2 Vacancies</p>	
	<p><b>Councillors in Attendance:</b> Cllr Stevens (Chairman), Cllr Hayward, Cllr Gray, Cllr Jones Cllr Muns (Wiltshire Council)</p>	
	<p><b>Officers:</b> Jacqui Abbott Parish Clerk &amp; RFO (JA)</p> <p><b>Public in Attendance</b> Members of the public in attendance: 4</p> <p><b>Press:</b> None</p>	
65/23-24	<p><b>Apologies</b> Cllr Burgess</p>	
66/23-24	<p><b><i>Standing Orders were suspended at 7.36 PM to allow for public participation.</i></b></p> <p><b>Public Participation</b></p> <p>Mrs Anna Waterman, Headteacher from Trinity School addressed the Parish Council regarding issues with traffic, speeding, car parking and potential danger to pupils and staff particularly at peak times. AW stated there have been 5 near misses. Diversion traffic through the village and HGVs also cause problems. The school is pro-active with regular briefings to parents and carers in a weekly newsletter regarding appropriate travel, car sharing and safety around the school. In addition, bikeability courses are undertaken for pupils. AW presented a range of possible solutions to the Parish Council which will be put forward to Wiltshire Council's Local Highways and Footpaths Improvement Group (LHFIG). The Chairman for the group is Councillor Dominic Muns. Agenda item no. 10 also considers this issue.</p> <p>Cllr Muns informed the Parish Council that he has organised a meeting on 14<sup>th</sup> November for local villages to meet in West Lavington at 7pm. This is an informal meeting for the Parish Council to join other councils to provide feedback on the Local Plan: <a href="https://www.wiltshire.gov.uk/article/8048/Current-consultation-Req-19-autumn-2023">https://www.wiltshire.gov.uk/article/8048/Current-consultation-Req-19-autumn-2023</a> Cllr Stevens will attend the meeting on behalf of the Parish Council.</p> <p>Devizes Area Board will take place on 20<sup>th</sup> November and there is an LHFIG meeting on 23<sup>rd</sup> January.</p> <p>Cllr Muns has a list of highways issues which he is pursuing.</p>	PS

Signed.....



72/23-24	<p><b>Co option</b> One application had been received from Joy Alexander who meets the criteria for co-option. It was proposed by Councillor Stevens to co-opt the candidate, Seconded Councillor Gray. Voting unanimous in favour. The Clerk would inform Wiltshire Council</p>	JA
73/23-24  73.1/23-24	<p><b>Financial Information</b></p> <p><b>Payments for Approval</b></p> <p>300157 SLCC Councillor Training £54.00 300158 Clerk Mileage March to Sep £117.00 300159 Clerk and RFO Salary September £422.68 300160 HMRC PAYE September £102.00 300161 Printing Ink Refund J. Abbott £72.37 300162 Play safety ROSP inspection £115.20 300163 Clerk and RFO Salary October £422.48 300164 HMRC PAYE October £102.20 300165 Idverde June £230.89 300166 Idverde July £230.89 300167 Litter pick bags &amp; refreshments J.Abbott £23.38 SO Chris Hardwick Website £25 September £25 October</p> <p>It was proposed by Councillor Jones, Seconded Councillor Stevens that all payments be approved. Voting unanimous in favour.</p>	
73.2/23-34  73.3/23-24	<p><b>Management Accounts</b> Members noted the Management Accounts to date and the monthly bank reconciliation for October 2023 which was signed by Cllr Stevens</p> <p><b>Budget 2024-25</b> Members considered the budget for 2024-25.</p> <p>Councillors agreed that the Grounds Maintenance budget remain at £3600 which was the same as 2023-24. All other items in the budget were agreed. The budget will receive final approval along with the precept figure at the meeting on 4<sup>th</sup> December. Voting unanimous in favour.</p>	JA
74/23-34	<p><b>Planning applications</b> Members to comment on the following:</p> <p><a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BtEz4">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BtEz4</a></p> <p>Hazelbarn, 22 High Street, Great Cheverell Notification of proposed works to trees in a conservation area – golden conifer, bring in line with the hedge. <b>No objection</b></p> <p>Members to ratify the comments made on the following applications dealt with by email: <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BD1yDAAT/pl202308086?tabset-8903c=3">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001BD1yDAAT/pl202308086?tabset-8903c=3</a></p>	JA

Signed.....

	<p>23, High Street, Great Cheverell</p> <p>Notification of proposed works to trees in a conservation area T1. Ash tree. Mature. Fell as it is too close to the adjacent building.</p> <p>T2 Ash tree. Semi mature. Crown raise to 2.5m as it is suppressing the hedge.</p> <p><b>No Objection via email</b></p>	JA
75/23-24	<p><b>Holy Trinity Traffic issue</b></p> <p>The Parish Council discussed the comments and email received by Mrs Anna Woodman.</p> <p>The Parish Council supports the school's application to Wiltshire Council's LHFIG although any funding towards projects from the Parish Council would need approved at a Parish Council meeting.</p> <p>The LHFIG under the Chairmanship of Cllr Muns will consider the technical details relating to potential solutions and will decide upon priorities.</p> <p>The clerk will check the % contribution required from parish councils.</p> <p>The Parish Council is not able to provide any of the playing field for parking.</p> <p>The Parish Council will ask Mrs Woodman to remind parents not to drive on the playing field.</p> <p>Cllr Hayward will visit the school to discuss the issues and the LHFIG application.</p>	<p>JA</p> <p>JA</p> <p>RH</p>
76/23-24	<p><b>Victoria Parks Residents Association</b></p> <p>The Parish Council fully supports VPRA in its efforts to get the trackway reinstated temporarily as a sensible way forward in order to progress with the much needed works to the estate. The Parish Council will be able to write to relevant organisations to support VPRA.</p> <p>The clerk will liaise with the Chair of the association, Des Read.</p>	JA
77/23-24	<p><b>Play Area</b></p> <p>Cllrs Hayward and Gray will be undertaking the fencing works with supplies from Mole Valley. The gate will also be mended.</p> <p>More chippings will be placed under the zip wire.</p>	RH RG
78/23-24	<p><b>Grounds Maintenance</b></p> <p>From April 2024 the grass would be cut by Cllr Hayward and volunteers.</p> <p>Cllr Hayward and the clerk to obtain quotes for strimming and grass cutting.</p> <p>The clerk would request a significant reduction in the cost of the current contract from Idverde due to their lack of visits. The clerk to write to Idverde regarding the contract which has not been adhered to.</p> <p>Cllrs Stevens and Gray are undertaking the Playground Inspection Course on 15<sup>th</sup> November as Idverde have not completed this part of their contract.</p>	<p>JA RH</p> <p>JA</p> <p>PS, RG</p>
79/23-24	<p><b>Parish Steward</b></p> <p>The clerk would ask the steward to clear the footpath from the village up to the B3098 along with volunteers. Cllr Gray has offered to help.</p> <p>The steward has completed a lot of work including clearing the footpath between the High Street and up the hill from Weavers Mead. He has also cleared the undergrowth around the bin and along the footpath opposite the nursery. The Parish Council is pleased with the work of the parish steward.</p>	JA, RG
80/23-24	<p><b>Storage unit</b></p> <p>A new lockable door will be provided for documents and storage and the works will be undertaken by Councillors.</p> <p>A small budget would be confirmed in due course. .</p>	PS, SB

Signed.....

81/23-24	<p><b>Community resilience</b></p> <p>The clerk has arranged a community event for Saturday 20<sup>th</sup> January 11am to 2pm. The clerk would produce a flyer and poster. A flyer would go to every household posted by volunteers. The event would lead to a volunteer group who would produce an Emergency Plan for the village including snow and flood wardens.</p>	JA
82/23-24	<p><b>Pavilion Lease</b></p> <p>The Parish Council resolved to establish a working group to consider the new lease on the pavilion from April 2024. Cllrs Jones, Stevens and Burgess to convene a meeting of the group. A solicitor will be sourced to undertake the work. It was proposed by Councillor Stevens to set up the group, Seconded Councillor Jones. Voting unanimous in favour.</p>	LJ,PS,SB
83/23-24	<p><b>Events</b></p> <p>Members noted the upcoming events:</p> <p>Artisan Fair Sunday 3rd December 10am – 12 noon Pavilion  Community Resilience event Saturday 20th January 11am – 2pm Pavilion  Defibrillator training Thursday 21st March 7pm – 8.30pm Pavilion</p>	
84/23-24	<p><b>Correspondence for noting</b></p> <p>Members noted the correspondence received.</p>	
	The meeting closed at 9.50pm	

**Future Parish Council Meeting dates:**

Monday December 4<sup>th</sup> Parish Council Meeting  
Monday February 4<sup>th</sup> Parish Council Meeting

**For more information, please see the Council's website at [WWW.GREATCHEVERELL.ORG](http://WWW.GREATCHEVERELL.ORG)**

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