

CHEVERELL MAGNA PARISH COUNCIL

**MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL
HELD ON MONDAY 7 JUNE 2021
AT THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL**

Minute No.	Item	Action
24/21	Councillors in Attendance K. Porter, B. Morillo-Hall, P. Fox, C. Hall, P. Stevens and S. Burgess	
25/21	Public in Attendance: 4	
26/21	Apologies for Absence Cllr. D. Muns (Wiltshire Council) PCSO P. Yarranton (Wiltshire Police) Mr. D. Read (VPRA)	
27/21	Disclosures of Interest Agenda item 34/21(a): Cllr Hall declared his professional association with the firm of auditors used by the Parish Council and undertook only to make contributions of a factual nature.	
28/21	Council vacancy: appointment of co-opted Councillor (one vacancy) Cllr. Porter informed the meeting that the Council had one vacancy, which can be filled by co-option. Councillors had considered an application by Mr Roland Gray and were pleased to invite him to join the Council on the basis of his relevant experience and skills. Mr. Roland Gray was therefore <i>invited</i> to join the Council. Cllr. Gray then signed his Acceptance of Office.	
29/21	Open Forum A parishioner asked what action had been taken to clarify the Parish Council's Overage Deed (OD) relating to a number of properties in Witchcombe Close, noting that it had made a declaration of its intention to do so at the 12 April Full Council meeting (Minutes, Item 8). Cllr Morillo-Hall stated that the Council had taken steps to secure a quote from solicitors, should Council consider it necessary to take legal advice. The parishioner informed the Council that his solicitors were prepared to draw up a 'Variation of Deed' at his expense that would not propose a variation to the OD as such, but would spell out clearly that: the OD applies only to agricultural land; and that the OD is triggered by the granting of planning consent for a	

29/21 (contd.)	<p>change in land use, and only when that land is developed or is sold.</p> <p>Following careful deliberation, the Council agreed to receive the ‘Variation of Deed’ submission and consider it, with the option of taking legal advice if deemed necessary. It was stressed that the aim is not to overturn or modify the OD, but to clarify its terms to assist with house sales.</p>	
30/21	<p>Minutes of the Meeting held on 24 May 2021 <i>Agreed</i> unanimously without amendment. Signed off by the Chair for Public Display.</p>	
CORPORATE AND COMMUNITY ISSUES		
31/21	<p>Wiltshire Council: Cllr Muns submitted, by email, that he had nothing new to report.</p>	
32/21	<p>Wiltshire Police: no report provided</p>	
33/21	<p>Clerk’s Report: the Clerk had nothing to report. He reminded councillors that their responsibilities would need to be agreed at the next meeting, now that new Councillors had joined the Council.</p>	
34/21	<p>Finance Report The Responsible Financial Officer (RFO) presented the 2020/21 Annual Governance and Accountability Return (AGAR) for consideration and approval. Council approved:</p> <ul style="list-style-type: none"> a) the Internal Audit Report, and the response to the Action Plan which noted that the 2021/22 Precept had been set at £11,068, which had not been previously minuted; b) the Certificate of Exemption, which was then signed by the Chair and RFO; c) the Governance Statement (Section 1); which was then signed by the Chair and Clerk; d) the Accounting Statement (Section 2), which was then signed by the Chair and RFO; e) the supporting documents to the Accounts; f) the Period for the Exercise of Public Rights, which would run from 21 June to 30 July. <p>The RFO would now send appropriate documents to the External Auditor, and arrange for their public display.</p> <p>The RFO presented an updated 2021/22 budgetary control report, which Council noted. Council approved the following payment: Auditing Solutions Ltd. – internal audit services - £180 incl. £30 recoverable VAT</p>	Clerk / RFO

<p>34/21 (contd.)</p>	<p>The RFO reported that he was still in discussion with brokers over the Council’s insurance renewal, which was due on 21 June. Council agreed that the 2021 renewal would be for one year, with a full tendering exercise to take place in 2022, and that the RFO would, on this occasion, be given delegated authority to agree the renewal with the Chair and Vice-Chair, with the resulting action to be reported to the next meeting of Council.</p>	
<p>35/21</p>	<p>Standing Reports</p> <p>Playground: Cllr Morillo-Hall informed the Council that all signage is now in place, the woodchip had been laid, and Rob Hayward is about to reinstall the zip wire seat.</p> <p>She alerted the Council to the need to find a company that will undertake partial repairs of the playground surface, infilling areas where shrinkage has occurred, and will report back at the next meeting.</p> <p>Cllr Morillo-Hall asked that the Council record its gratitude to all those individuals who had helped with the refurbishment, especially those children who had turned out to lend a hand.</p> <p>Parish Land replanting scheme</p> <p>Cllr. Fox updated the Council on the development of the parish land in the area of the Pavilion. He described how Mr Paul Jupp had now undertaken a survey and will be making recommendations to the Council in the form of a report before the next full meeting. Mr Jupp will be delivering a presentation at the Open Meeting for all Parishioners, scheduled to take place on 14 July. Prior to that event, the Working Group will be holding a site meeting on the parish land on 22 June. The Council will then have a detailed, costed proposal to put to parishioners on 14 July.</p> <p>Cllr Fox then urged the Council to undertake an early tendering process for an annual maintenance contract covering the parish land around the Pavilion, to be undertaken by a professional contractor. This outlay will need to be included in the Council’s budget for 2022/23.</p> <p>Council then again discussed the ongoing need for the storage shed, and what steps are to be taken to determine whether it should be retained or disposed of. Cllr Porter undertook to raise the issue with the Pavilion Trust.</p>	<p>B. Morillo-Hall</p> <p>P. Fox</p> <p>K. Porter</p>

Cheverell Magna Parish Council Meeting 7 June 2021

35/21 (contd.)	<p>Planning. Cllr Porter informed the Council that Gladman Developments had submitted a planning application to remove a significant section of the hedge bordering Garston, in order to facilitate agricultural access. The Council determined that it objected to this application, given the environmental and historical nature of the hedgerow itself, and previous attempts by Gladman to build on this field contrary to Wiltshire Council’s Core Strategy. Cllr. Porter would register this objection on Wiltshire Council’s Planning Portal, and discuss the issue with Cllr. Muns urgently.</p> <p>VPRA: Mr Des Reed submitted a written ‘nothing to report’.</p>	K. Porter
36/21	In confidential session, Council agreed the process for appointing a new Clerk.	
	The meeting closed at 9.37pm.	

NEXT MEETINGS: Monday 5 July 2021, 7.30pm
 Monday 6 September 2021, 7.30pm
 At The Pavilion, Witchcombe Close

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL’S WEBSITE AT
 WWW.GREATCHEVERELL.ORG**