

# CHEVERELL MAGNA PARISH COUNCIL

## MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL HELD ON Monday 8<sup>th</sup> March 2021 Online Meeting

Minute No.	Item	Action
79/20	<b>Councillors in Attendance</b> A.Alexander; R. Hayward; B. Morillo-Hall; S. Pearce; K. Porter; P Cadwgan; S. Pearce	
80/20	<b>Public in Attendance:</b> 14  Mr D Read (VPRA)	
81/20	<b>Apologies for Absence:</b> None.	
82/20	<p><b>Open Forum:</b></p> <p><i>Item 87/20 8i Townsend Wood</i> - was taken in this section of the meeting. Rich and Fiona Cassidy, the new owners of Townsend Wood introduced themselves to those attending and outlined their current plans for the Wood. They also suggested that they wanted to make the land accessible for well-being in the local Community and for their paying clients. Following a question from Cllr. Cadwgan, they stated that, over time, they would be developing a small parking area on their land to accommodate their clients. They also stated that their current plans were that there would not be people in the woods overnight.</p> <p><i>Item 87/20 8ii Rosemary Cottage, Great Cheverell</i> - A Parishioner spoke of the pot-hole problems that vehicles, especially HGV's, were causing by using his drive as a passing area to pull into on a narrow piece pf the High Street, Great Cheverell. He said he didn't want to prevent people from doing this where they needed to however, he was requesting support to put pressure on Wiltshire Council Highways Department to make good the damage caused. Cllrs. Gamble and Alexander agreed to support this request.</p> <p><i>Item 87/20 8iii Parking at Hill Corner</i> - A number of Parishioners expressed their concerns at the potentially dangerous situation that could be generated by the significant number of vehicles parked in this area and junction. Councillors agreed that they would have informal discussions about the issues with those involved to see whether there could be a way to resolve this matter.</p> <p><i>Item 87/20 Victoria Park</i> - Des Read, Chair of the Victoria Park Residents Association spoke and told the Meeting that preparatory work had begun on the estate prior to the main body of work occurring. Some issue had arisen which could mean a redesign of the plans which could lead to a delay in works. He had struggled to get any information from the Ministry of Justice so had today written the local MP, Danny Kruger.</p> <p><i>Item 87/20 2 ii - Application Ref: 20/10718/FUL</i> Application for Full Planning Proposal:- Erection of a barn for mixed agricultural and equestrian use and the construction of access track At: Land at, The Green, Great Cheverell, SN10 5XN</p> <p>This item was taken in this section to allow the Applicants to give further information to Council in support of the Application. Council asked about traffic access to the property. The Applicants advised that Highways at Wiltshire Council had requested that they remove some of the hedging to improve visibility. Additionally, they advised that it was their intention to use/access the land purely for their own private use.</p>	<p>Cllrs. Gamble &amp; Alexander.</p> <p>Cllr. Alexander</p> <p>Cllr. Porter</p>

Cheverell Magna Parish Council Meeting 8<sup>th</sup> March 2021

	<p>Council <i>resolved</i> that it had no objection to the Application.</p> <p><b>Item 87/20 iii - Application Ref: 21/01160/FUL</b>                      Application for Full Planning                      Proposal:- Demolition of existing conservatory and front porch. Erection of an extension to the rear, a new porch and the addition of new windows and external doors.                      At: Cophornes, 2 High Street, Great Cheverell, SN10 5TN</p> <p>This item was taken in this section to allow the Applicants to give further information to Council in support of the Application. Discussion was had between the Applicants and Council members.</p> <p>Council <i>resolved</i> that it had no objection to the Application.</p>	Cllr. Porter
83/20	<p><b>Disclosures of Interest</b> None</p>	
84/20	<p><b>Minutes of the Meeting held on 18<sup>th</sup> January 2021</b> Council <i>unanimously agreed</i> the Minutes</p>	
85/20	<p><b>Wiltshire Council</b></p> <p>Cllr. Gamble expressed his delight at the news that Rich and Fiona Cassidy were planning to create a place of education and well-being for their clients and the local Community.</p> <p>Local Plan Consultation (Core Strategy Review): Cllr. Gamble advised that there was nothing that was particularly worrying for Great Cheverell. Following a question from Cllr. Fox he advised that it was important to have a Neighbourhood Plan despite it being a contentious issue 'politically' - inasmuch as they were often deemed to only have a lifespan of 2 years. Such a Plan should look forward for a rolling 5 years and should be very regularly reviewed.</p> <p>Area Board: Cllr. Gamble told the meeting that the meeting on 15/3 would be his last as a Councillor. He is retiring at the next Local Election.</p> <p>Black Dog Crossroads: Cllr. Gamble advised that he was still waiting on Wiltshire Council to produce a report on this section of Road.</p> <p>Council <i>noted</i> Cllr. Gambles' report and thanked him for his support over the years. They wished him well for the future.</p>	
86/20	<p><b>Wiltshire Police</b> The Clerk explained that, currently, Wiltshire Police are not able to provide a representative to attend Parish Council meetings and no report had been received.</p> <p>Council <i>noted</i> this information.</p>	
87/20	<p><b>Clerk's Report</b></p> <ol style="list-style-type: none"> <li>1. <b>New Councillor: To hear the Declaration of Acceptance of Office and witness the signing of the Declaration form by the new Councillor, Dr Paul Fox, for Cheverell Magna Parish.</b></li> </ol> <p>Councillor Fox Declared his Acceptance of Office which was witnessed by the Chair of Council, Cllr. Alexander, and the Parish Clerk &amp; Proper Officer.</p> <p>Council <i>noted</i> Cllr. Fox's Declaration of Acceptance of Office.</p> <ol style="list-style-type: none"> <li>2. <b>Planning:</b> Chair of Planning Sub-Committee, Cllr Porter</li> </ol>	

- i. Minutes of the Planning Sub Committee on 25<sup>th</sup> February 2021

The Members of the Planning Sub-Committee *agreed and approved* the Minutes.

Council *noted* the Sub-Committees Minutes.

**3. Pavilion: Felled Trees:**

- i. Update on disposal of timber from these - Cllrs Hayward and Porter

Councillors Hayward & Porter advised Council that they had received 4 sealed bids which were opened (together with Councillor Fox) and that they had awarded the sale of the timber to the highest bidder. The successful bid was for the sum of £150 which would go into Council reserves towards the replanting of the area around the Pavilion.

Council *noted* this information.

**4. WP: Data Protection (WP:DP) - Annual Review of Terms of Reference:**

Council reviewed the Terms of Reference and *resolved* that no changes were required at this time.

**5. WP: Pavilion Landscaping (WP:PL):**

- i. Approval for the Terms of Reference for the Working Party and to include agreement of the Scope and Timescale for the Final Report to be presented to Council.

Council *approved* the Terms of Reference for the Working Party and *resolved* that Councillor Fox would be the Chair of the Working Party. Council *agreed* that the area of land that the Working Party would consider for landscaping would be extended to the whole area of Parish Council owned land at the Pavilion. The timescale was likely to be considerably longer than first anticipated and would need to be looked at as a whole to ensure a complementary and cohesive design but parts would need to be developed in stages.

- ii. Approval of Volunteer Members of Working Party

Council *approved* all members of the Working Party.

**6. Neighbourhood Plan:**

Councillor Fox updated Council on his research into the situation to date. He suggested that such a Plan would be a time-consuming and expensive exercise for indeterminate benefit. Whilst such a Plan might have some benefits inasmuch as Wiltshire Council would have to take the Plan into consideration, it was unlikely to give total protection towards any development applications in Great Cheverell. Additionally, they were considered out of date' once they had got past 2 years old. Updating such a Plan with this regularity would create an unsustainable pressure upon Council resources (both human and financial). The options that seemed to present themselves currently were: to start afresh and go through the exercise as a whole or update the current Plan or do nothing.

Council *noted* this information.

Councillor Fox agreed to approach Wiltshire Council to discuss potential options for moving way forward and would report to a subsequent Council meeting.

**7. Victoria Park:**

See Minute 82/20 (Open Forum).

**8. Parish Matters:**

- iv. Witchcombe Lane: Current condition of Bridlepath/Footpath.

Cllr. Fox

## Cheverell Magna Parish Council Meeting 8<sup>th</sup> March 2021

	<p>Following concerns raised by a Parishioner, Councillors Alexander and Fox had walked the area under discussion. Councillor Fox had devised a presentation for Council to show them the situation and noted that the area was always very wet. Discussion was had and various viewpoints were heard.</p> <p>Council <b>resolved</b> that they would take no further action at this time.</p> <p>v. Witchcombe Close/Play Area Green at The Pavilion - Current state of Hedging etc: Councillors Alexander and Fox had reviewed this area at the same time as <b>item 8iv</b>. Councillor Fox had devised a second presentation for Council which showed the state of the hedging in the area of the Pavilion. Additionally, he produced plans from the time of the development of Witchcombe Close which showed that there had been intended more extensive hedging on Parish Council land. Whilst this had been planted, over time, this feature had been reduced by a lack of general care.</p> <p>Council <b>resolved</b> that the WP:PL should consider the development of landscaping to include the felled trees; hedging and general planting area around The Pavilion along with a costed maintenance plan, within its' remit.</p> <p>vi. Slurry Heaps on School Lane: Councillor Alexander advised that following concerns about effluent escaping down School Lane from these heaps, the Chair of Little Cheverell Parish Council had spoken with the landowner who had subsequently dug a trench to stop this occurring.</p> <p>Council <b>noted</b> this information.</p> <p>vii. Dog Fouling - Increase in occurrence in the Parish - Following parishioner complaints, Councillors Alexander and Fox had walked the ground and noted that the problem has, yet again, been on the increase. This is a difficult problem to manage. There are two dog-wardens in the whole of Wiltshire. Councillor Alexander suggested that biodegradable paint be used on the offending excreta to highlight the issue in the Parish. This might have a deterrent effect on any offenders.</p> <p>Council <b>noted</b> this information.</p> <p>viii. Playground Closure - Parishioner Complaints. Councillor Morillo-Hall advised that she had now had the final design proofs for the required signage at the Playground.</p> <p>Council <b>approved</b> the proofs for the signage.</p> <p>Councillor Morillo-Hall said that she would do a litter-pick in the Play Area prior to the opening and Councillor Cadwgan offered help to install the signage. It was intended that the park would then be re-opened on Friday 12<sup>th</sup> March.</p> <p>Council <b>noted</b> this information.</p> <p><b>Councillors Morillo-Hall and Hayward left the meeting at 9.45pm.</b></p> <p>ix. Tree Maintenance - Parishioner complaints. Councillor Alexander advised that Council had received a number of complaints regarding the recent felling of trees, in particular, the large Oak insofar as people had not felt informed enough in advance of the impending work.</p> <p>Council <b>resolved</b> that it would endeavour to give more advance detail about works to trees that were needed, particularly where it was likely that people would feel strongly about this.</p>	<p>Cllr. Fox</p> <p>Cllr. Alexander</p> <p>Cllrs. Morillo-Hall &amp; Cadwgan</p> <p>Cllr. Alexander</p>
--	---	---

Cheverell Magna Parish Council Meeting 8<sup>th</sup> March 2021

	<p>9. Council Meeting Dates:</p> <p>i. NALC - Preparing for the possible return of face to face Council meetings - The Clerk advised that there was uncertainty at the moment in local council circles as to the Governments intention for allowing, or not, Council meetings to continue to be held online. She would update Council further once she had clarity on the situation. However, as things currently stand, public meetings will be required to resume from 7<sup>th</sup> May onwards.</p> <p>ii. May Meeting - 17<sup>th</sup> or 24<sup>th</sup> May - Following the Local election, the newly elected Council was required to meet for it's first meeting within 14 days of the Election.</p> <p>Council resolved to meet on 24<sup>th</sup> May.</p> <p>iii. AGM and APM 2021 Dates. Council resolved that the Annual Parish Meeting would be held, online, on Monday 19<sup>th</sup> April at 7.30pm and that the Annual General Meeting would be held on 24<sup>th</sup> May at 7.30pm. Confirmation of whether this would be an online meeting or a public face to face meeting would come in due course.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>88/20</p>	<p><b>Finance:</b></p> <p>1. Current Financial Position</p> <p>i Council <i>noted</i> its' current financial position</p> <p>ii Council <i>noted</i> and <b>approved</b> the following payments due:</p> <p>a. Clerk's Salary (February 2021)</p> <p>b. Clerks Salary (March 2021)</p> <p>c. £14.39 Mrs J Sargent - Refund of Expenses (Zoom video-conferencing provision) - January</p> <p>d. £14.39 Mrs J Sargent - Refund of Expenses (Zoom video-conferencing provision) - February</p> <p>e. £28.00 Ringstones Media (December)</p> <p>f. £3,240.00 Wessex Tree Care Ltd - Tree Works as per quote 18/11/20</p> <p>iii Council <i>noted</i> the variance to the approved budgets shown in the BvA analysis.</p> <p>2. Council Insurance: The Clerk advised Council that the 3 year term for the Councils' Insurance came to an end in June. She advised that she would be seeking quotes to present to them for their decision in April/May.</p> <p>Council <i>noted</i> this information.</p> <p>3. VAT refund. The Clerk advised Council that she would be claiming a VAT refund in the region of £650 in the near future..</p> <p>Council <i>noted</i> this information.</p> <p><b><i>Councillor Fox left the meeting at 10.12pm</i></b></p>	<p>Clerk</p> <p>Clerk</p>
<p>89/20</p>	<p><b>Standing Reports:</b></p> <p>Strategic Plan: Councillor Cadgwan advised Council that he had created an initial document and would bring this to Council for further input in the near future.</p> <p>Parish Steward: Councillor Porter advised Council that she had been getting the Parish Steward to remove the fly-tipped rubbish from the edges of the village.</p>	<p>Cllr. Cadgwan</p>

## Cheverell Magna Parish Council Meeting 8<sup>th</sup> March 2021

	<p>Footpaths: Councillor Pearce said that the footpaths would now need regular checking. Nothing was growing now but things would start to do so soon.</p> <p>Defibrillator: Cllr. Porter advised Council that she had been in touch with SWAST regarding training on the use of the defibrillator. Once lockdown restrictions had eased, she would get a training date confirmed.</p> <p style="text-align: center;">Council <i>noted</i> this information.</p>	<p>Cllr. Pearce</p> <p>Cllr. Porter</p>
<b>The meeting closed at 10.22pm</b>		

**NEXT MEETINGS:** Due to the current Coronavirus situation it is anticipated that Full Council meeting will be held online for some time to come. Joining information will be published in due course on the Agenda for each meeting, copies of which will be found on the Council noticeboard; the Great Cheverell Facebook community page and the Council website.

Meeting dates:

April	12 <sup>th</sup>	2021	Full Council
April	19 <sup>th</sup>	2021	Annual Parish Meeting
May	24 <sup>th</sup>	2021	Annual General Meeting
June	7 <sup>th</sup>	2021	Full Council
July	5 <sup>th</sup>	2021	Full Council

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL'S WEBSITE AT [www.greatcheverell.org](http://www.greatcheverell.org)**