

CHEVERELL MAGNA PARISH COUNCIL

MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL HELD ON Monday 2nd November 2020 Online Meeting

Minute No.	Item	Action
46/20	Councillors in Attendance R. Hayward; B. Morillo-Hall; S. Pearce; K. Porter; P Cadwgan	
47/20	Public in Attendance: 1	
48/20	Apologies for Absence: Cllr. A. Alexander Mr T Knight, Erlestoke Prison	
49/20	Open Forum: None	
50/20	Disclosures of Interest None	
51/20	Minutes of the Meeting held on 5th October 2020 Council <i>unanimously agreed</i> the Minutes	
52/20	Wiltshire Council Police: Cllr. Gamble (Wiltshire Council) advised that he'd had a good deal of correspondence with Wiltshire Police regarding the illegal use of trail bikes etc., in Erlestoke Woods and the aggressive responses that had been experienced by locals when trying to confront individuals. He said that the Police had been very responsive to the issue and they were working closely with the MOD Police on the matter. The Police are particularly stretched at present with the additional burden that the pandemic is having upon their service operations. Victoria Park: Cllr. Gamble advised again that no further progress had been made on this subject. He expressed his frustrations that he had been pressuring various departments on this for a very long time and that there was still no resolution to the issues that those living in that vicinity were experiencing. Mr Des Read (Victoria Park Residents Association representative) commented that there was a lot of frustration for those living in Victoria Park at the lack of proper response from the public sector in dealing with the problems they were experiencing from the areas' proximity to Erlestoke Prison. He suggested that he would now write to the relevant Minister. Traffic: Cllr. Gamble spoke of the traffic problems that had been generated for the area and Great Cheverell (GC) following a number of diversions that had been created by Wiltshire Council (WC). An error at WC had caused some of the issues GC had experienced and he had been in contact with WC to explain the situation. WC had apologised to the Community for the error and had now put in place the correct information on their systems.	

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	<p>Area Board: Cllr. Gamble advised that the Area Board was meeting on 16th November and was focusing on environmental issues including using cycling as an alternative means of transport, certainly for 'local' journeys. They are keen to increase safe cycle routes and the current thought process was that routes away from main roads were better. There is consideration for a cycle route between Devizes, Great Cheverell and Market Lavington and the Area Board is keen to hear ideas from local residents on this subject.</p>	
53/20	<p>Wiltshire Police The Clerk explained that, currently, Wiltshire Police are not able to provide a representative to attend Parish Council meetings and no report had been received.</p>	
54/20	<p>Clerk's Report</p> <p>1. WP: Data Protection: The Clerk updated Council with the results of the online survey on approaches to the subject of Dog Fouling. Overwhelmingly, those responding, had been positive to the installation of a surveillance camera as a way to reduce the problem with the caveat that proper procedures for managing data captured were used. Additionally, respondents wished for there to be more information to be into the community about the need for removal of dog waste by owners to reduce the possibility of adverse effects on the health of the public and in particular children.</p> <p>Mr Read also advised that VP too was having a problem with Dog Fouling.</p> <p>Cllr. Hayward suggested that moving one of the dog waste bins in the vicinity of the Pavilion so that it became more 'visible'.</p> <p>Council resolved to install the surveillance camera in a 'roving' manner over a number of locations in the parish and to promote information about the problem of Dog Fouling and provide signage. The Clerk would write to WC to ask for the re-positioning of the waste bin in question.</p> <p>2. CV19 Volunteers: The Clerk suggested that Council may wish to revisit the question of whether the CV19 Volunteer Group was reactivated. Since the last Council meeting, the pandemic was again increasing its' effect on the population and this might be a sensible precaution in these circumstances.</p> <p>Council resolved to reactivate the CV19 Volunteer Group and the Clerk was asked to contact all those who had previously volunteered to ask if they were still able to be called upon if necessary.</p> <p>3. Playground RoSPA Annual Inspection: Cllr. Morillo-Hall advised the meeting of the contents of the inspection report which had recently been received. There were a number of actions which were required although none was of an immediate status. Council discussed the recommendations and drew up a priority list of actions which would take place over the forthcoming months.</p> <p>Council resolved to carry out the priority list of actions and a number of Councillors were tasked with carrying those actions out.</p> <p>4. Trees:</p> <p>i. The Pavilion: Council discussed the report from the Tree Surgeon and noted that there was urgency to the works to be carried out.</p>	<p>Cllr. Porter, Cllr. Cadwgan & Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Hayward, Cllr. Morillo-Hall, Cllr. Pearce</p>

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<p>Council resolved to ensure that the works were attended to as soon as possible.</p> <p>Council discussed quotes and agreed to pursue one in particular and request the contractor to progress the works as soon as possible with the onset of Winter approaching. Cllr. Hayward would have a further conversation with the contractor over the precise works to be carried out.</p>	<p>Cllr. Hayward & Clerk</p>
<p>ii. Trees adjacent to the Public Footpath (Weavers Mead): The Clerk advised Council that the landowner whose trees had been of concern had commissioned his own report which had, he advised, not given any rise to specific concerns. However, he had nevertheless engaged contractors to carry out various maintenance works to those trees. He had reported that the draining ditches were blocked and he advised that these were not in his ownership.</p>	
<p>Council noted this information and discussed what steps to take with regards to the blocked drainage ditches. Council resolved to ask the Parish Steward to clear these.</p>	<p>Cllr. Porter</p>
<p>iii. Trees near the Church: The Clerk advised of the slight confusion about trees that were on a triangle of land close to the Church which Council had, over time, taken 'responsibility' for getting a tree surgeon to review but which the Parochial Church Council (PCC) were now advising belonged to the Church. Cllr. The Clerk had asked the Churchwardens to provide evidence of that ownership for the clarity of all parties and this they had done.</p>	
<p>Council noted this information and resolved to no longer include these trees on its' list of responsibilities.</p>	<p>Clerk & Council</p>
<p>5. Business Strategy Meetings - Organising and Initiating: The Clerk advised Council that the initial meetings to kickstart the process had proved somewhat difficult due to the work and personal commitments of Council. She asked for Council members to consider together what would work best for all. Members discussed the issues and how best to resolve.</p>	
<p>Council resolved to have a brief meeting immediately prior to the Full Council meeting on 7th December to come up with its Vision and Mission and work on a list of priorities for action over the medium to long term.</p>	<p>Council</p>
<p>6. Update on Filling Council Vacancy: The Clerk advised that the vacancy was currently being advertised on Wiltshire Councils' website, as required by law, to determine whether enough parishioners within the parish wished for there to be an election. The deadline for their response was the previous Friday but, as yet, she had not heard from WC whether an election was required or whether it was possible to co-opt someone.</p> <p>Council noted this information.</p>	<p>Clerk</p>
<p>7. Benches: Cllr. Hayward advised that, some while previously, Council had purchased some benches to be placed in the vicinity of the Pavilion. These were currently in storage.</p> <p>Council resolved that these items should be installed as soon as possible in Spring 2021.</p>	<p>Cllr. Hayward</p>

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55/20	<p>Finance:</p> <p>1 i Council <i>noted</i> its' current financial position</p> <p>ii Council <i>noted</i> and approved the following payments due:</p> <ol style="list-style-type: none"> 1. Clerk's Salary (November 2020) 2. £14.39 Mrs J Sargent - Refund of Expenses (Zoom video-conferencing provision) October 3. £28.00 Ringstones Media (November) 4. £200 Sharples Tree Services (Tree Survey & Report) 5. £111.60.....RoSPA Playsafety Ltd., (Playground Inspection Report) <p>iii Council <i>noted</i> the variance to the approved budgets shown in the BvA analysis.</p> <p>2. WP:Budget:</p> <p>The Clerk presented the draft budget for 2021-22 to Council. The draft had been prepared by herself and the other members of the WP:Budget following detailed discussions about current operational needs. There were still a few matters that needed to be resolved before the next draft was presented to Council and it was hoped for these to have been completed by the time of the December Council meeting.</p> <p>Council <i>noted</i> this information.</p> <p>The Clerk requested that the January Council meeting be deferred until the second Monday in January to give more time to complete the preparation of the Agenda and papers for that meeting to allow for the Christmas break.</p> <p>Council <i>agreed</i> to this request.</p>	<p>Clerk; Cllrs. Hayward & Porter</p> <p>Clerk</p>
56/20	<p>Standing Reports:</p> <p>Defibrillator: Cllr. Porter advised that she had been carrying out all the checks on the defibrillator equipment as needed by South Western Ambulance Service.</p> <p>Council <i>noted</i> this information</p>	
	<p>The meeting closed at 9.55pm</p>	

NEXT MEETINGS: Due to the current Coronavirus situation the rest of the years' Full Council meeting will be held online. Joining information will be published in due course on the Agenda for each meeting, copies of which will be found on the Council noticeboard; the Great Cheverell community page and the Council website.

Meeting dates:

Monday December	7 th	2020
Monday January	11 th	2021
Monday February	8 th	2021
Monday March	8 th	2021

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL'S WEBSITE AT
www.greatcheverell.org**

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