

CHEVERELL MAGNA PARISH COUNCIL

MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL
HELD ON MONDAY 3 JUNE 2019
AT THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL

Minute No.	Item	Action
63/19	Councillors in Attendance A. Alexander, R. Hayward, P. Cadwgan, B. Morillo-Hall, N. Bland Cllr. R. Gamble, Wiltshire Council	
64/19	Public in Attendance: 3	
65/19	Apologies for Absence Cllr. S. Pearce (work commitments), Cllr. K. Porter (family illness), PCSO G. Dodd (Wiltshire Police), Mr. T. Knight (Erlestoke Prison), Mr. D. Read (Victoria Park Residents Association).	
66/19	Open Forum a) Planning Applications 19/04297/LBC and 19/04417/FUL (relating to The Bell Inn: conversion of store into Post Office and Shop) were considered. The applicant (Mr. Michael Williams) provided a short summary of progress. Council unanimously supported these applications, in order to maintain an important service to Great Cheverell and the surrounding area. b) Cllr. Hayward reported some petty vandalism at Holy Trinity School during the half-term holiday. Council expressed its deep concern over the rising level of such vandalism, which had previously been reported to the Police.	
67/19	Disclosures of Interest None declared.	
68/19	Minutes of the Annual General Meeting held on 13 May 2019 Agreed unanimously without amendment. Signed off by the Chair for Public Display.	Clerk

69/19	<p>Report by Cllr. R. Gamble, Wiltshire Council</p> <p>a) <i>Abandoned cars</i>: it was noted that an apparently abandoned car has been dumped outside Holy Trinity School for over a week, which has been reported to both Wiltshire Council and Wiltshire Police. Wiltshire Council is also aware of other cars and trailers in the garage area of Victoria Park. These are all under investigation.</p> <p>b) <i>A360 closure at Shrewton</i>: this has caused major disruption which was not previously notified by Wiltshire Highways. The Council agreed to write a letter of protest to Wiltshire Highways.</p> <p>c) <i>Area Board</i>: the next meeting is in The Shambles, Devizes, on 16 July. In response to a question from Cllr. Hayward, Cllr. Gamble agreed to check that previously agreed grounds maintenance funding for Victoria Park was still available. Cllr. Gamble confirmed that he had had no further contact from either the Ministry of Justice (MoJ) or the Victoria Park Residents Association (VPRA) about an asset transfer of either the playing field (village green) or the soft landscaping (grass verges).</p> <p>d) <i>Drainage</i>: Cllr. Gamble agreed to liaise with Cllr. Alexander about a full inspection of the village drainage system, both along the High Street and The Green, where foul water backs up during periods of heavy rain. This would determine whether the problem lay with Wiltshire Council or Wessex Water.</p>	<p>Clerk</p> <p>R. Gamble</p> <p>R. Gamble A. Alexander</p>
70/19	<p>Wiltshire Police May report received and placed on the website.</p>	
71/19	<p>Clerk's Report</p> <p>a) <i>Asset Transfers</i>: a response was still awaited from Wiltshire Council.</p> <p>b) <i>Defibrillator</i>: Based on the investigations by Cllr. Porter, Council unanimously agreed to obtain a defibrillator from South West Ambulance Service NHS Foundation Trust at a cost of £1,800 for 4 years, with associated training. This would be placed next to the Pavilion front door. An electrician / installer would need to be sourced.</p> <p>c) <i>Personnel Sub-Committee</i>: Cllr. Alexander updated Council on progress in appointing a new Clerk.</p> <p>d) <i>Donations</i>: Council unanimously agreed to make a donation of £50 to Wiltshire Search and Rescue.</p>	<p>Clerk</p> <p>K. Porter</p> <p>Personnel Sub-Cttee</p>

72/19	<p>Finance</p> <p>a) Council <i>noted</i> the current balances and projected outturn for 2019/20. In future reports, Council <i>asked</i> that the budget line for Contingency and Community Grants be separated. The following payments were <i>approved</i>:</p> <ul style="list-style-type: none"> • Clerk’s Salary (June 2019); • £28.00 – Ringstones Media re. Website management (June 2019) <p>(NB. both of these payments are made by Standing Order)</p> <ul style="list-style-type: none"> • £35.00 – Information Commissioner’s Office re. annual subscription (paid by Direct Debit) • £103.20 – Kennet Sign and Display re. A1 footpath map (incl. £17.20 recoverable VAT), funded from Capital Reserves • £184.32 – Kennet Sign and Display re. 6x speeding signs (incl. £30.72 recoverable VAT), funded from Capital Reserves • £174.00 – Auditing Solutions Ltd. re. 2018/19 Internal Audit (incl. £29.00 recoverable VAT) • £50.00 – Wiltshire Search and Rescue re. Donation (<i>see Minute 71/19(d) above</i>) <p>b) The Responsible Financial Officer updated Council on progress to conclude the 2018/19 Accounts process. Council <i>accepted</i> the Internal Audit report, which contained no recommendations, and <i>congratulated</i> the Clerk in managing this achievement. All necessary records would now be published for the Exercise of Public Rights, allowing any Parishioner to question the Accounts between the period Monday 17 June to Friday 26 July inclusive.</p>	Clerk
73/19	<p>Standing Reports</p> <p>a) <i>Victoria Park Residents Association (VPRA)</i>: Council <i>noted</i> the report from Mr. D. Read. Abandoned vehicles are the responsibility of Wiltshire Council (<i>see Minute 69/19(a) above</i>). With regard to usage of the village green area, Cllr. Morillo-Hall confirmed that she is unable to give any further advice to VPRA due to work pressures.</p> <p>b) <i>Footpath Map</i>: Following the production of an A1 map, a suitable stand would now be commissioned.</p> <p>c) <i>Planning</i>: Council <i>considered</i> application 19/04673/TPO (42 High Street: tree works), but made no comment upon it.</p> <p>d) <i>Traffic</i>: Council noted, with thanks, the production of speeding signs by Cllr. Cadwgan, which would now be placed throughout the village to provide further deterrence.</p>	<p>A. Alexander</p> <p>P. Cadwgan</p>

73/19 (contd.)	<p>e) <i>Litter</i>: Cllr. Bland is still reviewing the legal requirements for installing CCTV in the village, especially along Green Lane.</p> <p>f) <i>Playground inspection</i>: some minor repairs were noted. It is also necessary to produce signage concerning usage, which is a legal requirement. Appropriate training, both H&S and DBS, should be considered for other Councillors.</p> <p>g) <i>Parish Steward</i>: the need for clearance work on the ditch and footpath between Weavers Mead and Hill Corner is becoming urgent. Cllr. Alexander said he would start work on clearing the footpath as soon as possible.</p>	<p>N. Bland</p> <p>R. Hayward</p> <p>B. Morillo-Hall</p> <p>All Councillors</p> <p>S. Pearce</p>
74/19	<p>Strategic Planning</p> <p><i>Playground extension</i>: Having identified the preferred equipment, this now needed to be formally tendered in accordance with Financial Regulations as the cost would exceed £10,000. With regard to funding the eventual total, approaches would be made to local companies, the Devizes Area Board, and the National Lottery. The Clerk advised that any shortfall could be the subject of a loan application to the Public Works Loans Board.</p>	<p>B. Morillo-Hall</p> <p>A. Alexander</p> <p>Clerk</p>
The meeting closed at 8.50pm.		

NEXT MEETINGS:

- Monday 1 July 2019, 7.30pm
- Monday 2 September 2019, 7.30pm
- Monday 7 October 2019, 7.30pm
- At The Pavilion, Witchcombe Close

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL'S WEBSITE AT
WWW.GREATCHEVERELL.ORG**