

CHEVERELL MAGNA PARISH COUNCIL

MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL HELD ON MONDAY 4 DECEMBER 2017 AT THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL

Minute No.	Item	Action
194/17	Councillors in Attendance: S. Davies (Chair), R. Hayward (Vice Chair), H. Simons, A. Alexander R. Gamble (Wiltshire Council)	
195/17	Public in Attendance: 2	
196/17	Apologies for Absence: Cllr. S. Pearce (work commitments) Mr. D. Read (Victoria Park Residents Association)	
197/17	Open Forum: No items were raised.	
198/17	Disclosures of Interest: Cllr. Davies declared an interest in the Summer Fayre (<i>see Minute 210/17 below</i>) which she is organising.	
199/17	Minutes of the Meeting held on 6 November 2017: <i>Agreed</i> unanimously without amendment. Signed off by the Chair for Public Display.	Clerk
200/17	Actions from previous meetings: a) <i>Minute 184/17(a)</i> – Cllr. Simons circulated a written report about the Wiltshire Council Networking Day on 17/11/2017.	
201/17	Report by Cllr. R. Gamble, Wiltshire Council: a) The Household Recycling Centre in Devizes would reopen on 9 December, following a reorganisation to make it easier to use. Changes to doorstep recycling collections are also planned. b) The Local Plan (formerly the Core Strategy) was still open for consultation until 20 December. There is still an adequate land supply in this area. c) The next meeting of the Area Board would be at Lavington School on 22 January 2018 (6-6.30pm). d) There was no discernible action on Victoria Park by the Ministry of Justice. This is being pursued at Parliamentary level by Claire Perry MP.	

202/17	<p>Wiltshire Police: No report received.</p>	
203/17	<p>Clerk's Report:</p> <p>a) Casual Vacancy: an expression of interest has been received, and it was hoped this vacancy would be filled at the January meeting.</p> <p>b) Risk Register review: Council <i>reviewed</i> the current Register, but did not feel any changes were necessary at this time.</p> <p>c) Clerk's Annual Review: Cllr. Davies <i>reported</i> that this had been undertaken, with satisfactory progress in all areas noted.</p> <p>d) Devizes and District Link: a request for grant funding has been received from this organisation, which provides travel to hospital and doctors appointments to vulnerable residents. Council <i>unanimously agreed</i> to make a donation of £50, as it had in previous years.</p>	
204/17	<p>Finance:</p> <p>a) Council <i>noted</i> the current balances and projected outturn which, following detailed review, was now showing a small underspend. The following payments were <i>approved</i>:</p> <ul style="list-style-type: none"> • Clerk's Salary (December 2017); • £28.00 – Ringstones Media re. Website management (December) <p>(NB. Both of these payments are made by Standing Order).</p> <p>b) Cllr. Alexander <i>reported</i> that he had undertaken an independent review of recent bank reconciliations and transactions, in accordance with Financial Regulation 2.2, and had found no matters of concern.</p> <p>c) Draft 2018/19 Budget: Council <i>received</i> the latest iteration of the proposed budget, and <i>noted</i> that an increase of 4.67% was currently being proposed, which was entirely due to the need for a 5-year tree inspection to be undertaken. The 2018/19 Precept would need to be formally signed off at the January 2018 meeting.</p>	
205/17	<p>Traffic issues:</p> <p>a) Junction of C40 / B3098 at Pear Tree Lane: No further information has been received from Wiltshire Council.</p> <p>b) Speed Indication Devices (SID's): this would be followed up with Erlestoke PC. Sites have been identified, and Cllr. Hayward will be erecting suitable posts.</p> <p>c) CATG: No items of relevance to Great Cheverell are under consideration.</p>	<p>S. Davies</p> <p>H. Simons</p> <p>R. Hayward</p> <p>H. Simons</p>

206/17	<p>Planning:</p> <p>a) No planning applications received from Wiltshire Council.</p> <p>b) Council <i>noted</i> the outcome of the Planning Officer's investigation into the impact on the Conservation Area of changes to non-Listed Buildings.</p>	
207/17	<p>Parish Steward:</p> <p>Cllr. Pearce submitted a written report, detailing actions taken on street lighting, potholes, and the Witchcombe Lane byway, which was <i>noted</i>.</p>	
208/17	<p>Litter / Footpaths:</p> <p><i>Dog fouling:</i> Cllr. Hayward had obtained a spray can of marker paint, which would be passed to Cllr. Godfrey to mark offences along Green Lane.</p>	A. Godfrey
209/17	<p>Victoria Park Residents Association (VPRA):</p> <p>Mr. Read provided a written report stating that there was no discernible action by the Ministry of Justice (<i>see also Minute 201/17(d) above</i>).</p>	
210/17	<p>Holy Trinity Summer Fayre:</p> <p><i>(NB. Cllr. Davies introduced this item, but took no part in the decisions made, in accordance with her declared Interest.)</i></p> <p>Council <i>noted</i> that this event was planned for 30 June 2018, and would be an event for the whole village. After discussion, Council <i>unanimously agreed</i>:</p> <p>a) to provide the marquee, tables, and barbeque free of charge (although the Fayre would be expected to provide bottled gas);</p> <p>b) to provide Public Liability insurance cover (NB. This would also be required for the Soapbox Derby planned for the August Bank Holiday 2018);</p> <p>c) to meet the cost of advertising and signage, by paying actual invoices to a maximum of £250 (to be funded from the Community Reserve).</p>	R. Hayward Clerk
211/17	<p>Pavilion issues:</p> <p>Council <i>noted</i> that new doors and signage were being obtained.</p>	

212/17	<p>Playground:</p> <p>a) Cllr. Simons has undertaken the monthly review. It was <i>noted</i> that the issues raised in the recent RoSPA report had now been resolved, although some repairs to edging boards were required.</p> <p>b) Cllr. Hayward observed that a fence / hedge was necessary along the Witchcombe Lane byway to protect the playing field from encroachment by cars. This would be likely to cost around £3,500. The Clerk was asked to identify any possible sources of grant funding.</p> <p>c) Council <i>considered</i> the provision of public seating throughout the village. Based on information provided by the Clerk, it was <i>unanimously agreed</i> to purchase one 1.8m seat, in green, from the supplier identified as offering best value.</p>	<p>R. Hayward</p> <p>Clerk</p>
213/17	<p>Emergency Plan:</p> <p>Cllr. Alexander has now completed a draft of this exercise, which would shortly be circulated to Council for comment.</p>	<p>A. Alexander</p>
	<p>The meeting closed at 8.44pm.</p>	

NEXT MEETINGS:

Monday 8 January 2018, 7.30pm
 Monday 5 February 2018, 7.30pm
 Monday 12 March 2018, 7.30pm
 All at The Pavilion, Witchcombe Close

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL'S WEBSITE AT
 WWW.GREATCHEVERELL.ORG**