

CHEVERELL MAGNA PARISH COUNCIL

MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL
HELD ON MONDAY 6 NOVEMBER 2017 AT
THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL

Minute No.	Item	Action
175/17	Councillors in Attendance: S. Davies (Chair), R. Hayward (Vice Chair), S. Pearce, H. Simons, A. Alexander R. Gamble (Wiltshire Council)	
176/17	Public in Attendance: 3	
177/17	Apologies for Absence: Cllr. A. Godfrey (work commitments), PC Teresa Herbert (Wiltshire Police)	
178/17	Open Forum: Council discussed the overgrown ditch running from Green Lane to Weavers Mead, which was now flooding the footpath. It was <i>agreed</i> that this was a Rights of Way issue. The Clerk would write to the appropriate Wiltshire Council Officer.	Clerk
179/17	Disclosures of Interest: None declared.	
180/17	Minutes of the Meeting held on 2 October 2017: <i>Agreed</i> unanimously without amendment. Signed off by the Chair for Public Display.	Clerk
181/17	Actions from previous meetings: a) <i>Minute 167/17(c)</i> – application to CATG for pavement improvements. Dealt with under Minute 186/17(c) (below).	
182/17	Report by Cllr. R. Gamble, Wiltshire Council: a) Upcoming Reviews: Cllr. Gamble highlighted reviews of Car Parking, the Local Plan (formerly the Core Strategy), the 2018/19 Budget process, and Air Quality, which would all benefit from input. b) Victoria Park: (see also <i>Minute 190/17 below</i>) Wiltshire Council staff have drawn up quotes for the surveys to be agreed with the Ministry of Justice (MoJ). c) Traffic issues: Cllr. Gamble agreed to follow up outstanding issues regarding Green Lane and the Weavers Mead footpath with appropriate Wiltshire Council officers. It was agreed that Cllr. Pearce would copy the Parish Steward's monthly schedules of work to Cllr. Gamble.	Cllr. Gamble S. Pearce

183/17	<p>Wiltshire Police: The monthly report has been posted on the Council's website.</p>	
184/17	<p>Clerk's Report:</p> <p>a) <i>Wiltshire Council meetings:</i> Cllr. Simons would attend the Training and Networking Day on 17 November.</p> <p>b) <i>Casual Vacancy:</i> Councillors <i>agreed</i> to pursue possible new members.</p> <p>c) <i>New website:</i> The new website is now fully functional, although work continues to update previous content. Cllr. Alexander <i>agreed</i> to take some new photographs of village features by drone.</p> <p>d) <i>Planning:</i> Council <i>noted</i> that Wiltshire Council's Conservation Officer had agreed to pay closer attention to work on Unlisted Buildings within the Conservation Area.</p> <p>e) <i>Clerk's Pay Award and Annual Review:</i> The Council <i>approved</i> (<i>proposed Cllr. Alexander, seconded Cllr Davies, all in favour</i>) a Statutory increase of 1% backdated to 1 April 2017, and that the monthly Standing Order be amended accordingly. It was also <i>noted</i> that the Annual Contract Review was due, which would be undertaken by the Chair.</p> <p>f) <i>Meeting Dates for 2018:</i> Council <i>noted</i> the dates which had been agreed with the Pavilion Trust. With regard to the Annual Parish Meeting on 24 May 2018, Cllr. Alexander offered to give a talk on the changes to the Armed Forces as they affect Salisbury Plain, which was welcomed.</p>	<p>H. Simons</p> <p>All Councillors</p> <p>Clerk A. Alexander</p> <p>S. Davies</p> <p>A. Alexander</p>
185/17	<p>Finance:</p> <p>a) <i>Previous Financial Years:</i> Council <i>noted</i> that the invoice for the 2016/17 External Audit had now been received, and therefore all previous financial years have now been closed.</p> <p>b) <i>Current Financial Year:</i> Council <i>noted</i> the current balances and projected outturn. The following payments were <i>approved</i>:</p> <ul style="list-style-type: none"> • Clerk's Salary (November 2017) and back pay from 1 April 2017 (<i>see Minute 184/17(e) above</i>); • £30.00 – Mr. B.K. Nisbeck re. hedge trimming at The Pavilion; • £120.00 – Grant Thornton re. 2016/17 External Audit (includes £20.00 recoverable VAT); • £56.00 – Ringstones Media re. Website management (£28 cheque for October, and an approved Standing Order for November and subsequent months). 	

185/17 (contd.)	<p>c) Draft 2018/19 Budget: Council <i>noted</i> that this would inform the Annual Precept, and would need to be agreed at the January 2018 meeting. It would therefore become a Standing Item up to that time. Council also <i>noted</i> that, should the Precept exceed £10,000 per annum, then the amount due would be paid by Wiltshire Council in two half-yearly tranches rather than one payment. The Clerk would continue to monitor the cash flow situation.</p>	
186/17	<p>Traffic issues: a) Junction of C40 / B3098 at Pear Tree Lane: Wiltshire Council has confirmed that the verge to the east of the junction will be mowed, and that reducing the mound will be investigated. No action would be taken on road signage. b) Speed Indication Devices (SID's): these were now available from Erlestoke Parish Council. Cllr. Hayward <i>agreed</i> to put mounting poles on Council land near the Pavilion and Weavers Mead. c) CATG: (<i>see also Minute 181/17 above</i>). Council <i>noted</i> that improvements to the High Street pavement at the northern end of the village would be undertaken from 7 November.</p>	R. Hayward
187/17	<p>Planning: No planning applications received from Wiltshire Council.</p>	
188/17	<p>Parish Steward: Council <i>noted</i> a particular issue with street lights, both not working and obscured by trees. These would continue to be reported on MyWiltshire.</p>	S. Pearce
189/17	<p>Litter / Footpaths: Dog fouling: Cllr. Hayward <i>agreed</i> to obtain appropriate spray paint. It was felt that moving the waste bin from the bus stop to nearer the Pavilion would encourage responsible use – the Clerk would write to the Dog Warden to facilitate this.</p>	R. Hayward Clerk
190/17	<p>Victoria Park Residents Association (VPRA): Mr. Read reported that action following recent meetings with the MoJ was still awaited (<i>see also Minute 182/17(b) above</i>). It was noted that there had recently been some gritting work undertaken by an unknown contractor, which was ineffectual. Mr. Read <i>agreed</i> to send a copy of the new VPRA Newsletter to the Chair.</p>	Mr. D. Read

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191/17	<p>Pavilion issues: New doors will be ordered, which should resolve the security problem. Pavilion Club proceeds will be ring-fenced to cover the replacement cost of video equipment. The Pavilion Trust is predicting break-even for the financial year.</p>	
192/17	<p>Playground: a) Cllr. Simons has undertaken the monthly review, and also undertaken some weeding and re-seeding. b) Council <i>considered</i> that the issues raised in the recent RoSPA report have been covered, subject to ongoing inspection. Woodchip had been delivered which needed to be spread – a Working Party would do this from 10am on Sunday 12 November. The Clerk would investigate the cost of rubber chippings, which might be more permanent. c) Proposals for enhancing the play area are awaited.</p>	All Councillors Clerk A. Godfrey
193/17	<p>Emergency Plan: • Cllr. Alexander has now completed a draft of this exercise, which would shortly be circulated to Council for comment.</p>	A. Alexander
	<p>The meeting closed at 9.08pm.</p>	

NEXT MEETINGS:

Monday 4 December 2017, 7.30pm
Monday 8 January 2018, 7.30pm
Monday 5 February 2018, 7.30pm
All at The Pavilion, Witchcombe Close

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL'S WEBSITE AT
WWW.GREATCHEVERELL.ORG**