

CHEVERELL MAGNA PARISH COUNCIL

MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL
HELD ON MONDAY 3 JULY 2017 AT
THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL

Minute No.	Item	Action
117/17	Councillors in Attendance: S. Davies (Chair), R. Hayward (Vice Chair), H. Simons, S. Pearce, A. Godfrey, A. Alexander, T. Alexander R. Gamble (Wiltshire Council)	
118/17	Public in Attendance: 1	
119/17	Apologies for Absence: None	
120/17	Open Forum: No issues raised.	
121/17	Disclosures of Interest: Cllr. Davies declared a continuing interest in the possibility of commissioning a new website (<i>see Minute 126/17(b)</i>).	
122/17	Minutes of the Meeting held on 5 June 2017: <i>Agreed</i> unanimously without amendment. Signed off by the Chair for Public Display.	Clerk
123/17	Actions from previous meetings a) 103/17 (<i>Large pothole on the C40</i>): Cllr. Gamble <i>agreed</i> to take this up as an urgent issue with Wiltshire Highways, as it is a considerable traffic hazard; b) 105/17 (<i>illegal animal skinning</i>): PC Herbert had replied after consultation with the Rural Crime Team. This is a single isolated incident, and the perpetrator had not been identified.	R. Gamble, Wiltshire Council
124/17	Report by Cllr. R. Gamble, Wiltshire Council: a) Traffic on the B3098: this is of increasing concern to all parishes between the Lavingtons and Westbury. Cllr. Wickham (Wiltshire Council) is planning a meeting at Edington, to which this Council will be invited; b) Wiltshire Housing Development Plan: this has no direct effect on Great Cheverell as a Small Village, but should be kept under consideration; c) Victoria Park (<i>comments included in Minute 132/17 below</i>);	

124/17 (contd.)	d) Devizes Area Board meeting: the next meeting would be on 17 July. Cllr. Simons <i>agreed</i> to attend.	H. Simons
125/17	Wiltshire Police: No report received. The Clerk informed Council of recent Police speed checks through the village 20mph area, which had resulted in one driver being issued with a Fixed Penalty Notice, and three others being given words of advice.	
126/17	Clerk's Report: a) Risk Register: Council <i>reviewed</i> the current register. No changes were made, although increased safety procedures for mower operatives would be kept under consideration; b) New website: a tender exercise to invite proposals for a new website would be invited over the Summer Recess, in order to inform a decision at the September meeting. Cllrs. A. and T. Alexander <i>agreed</i> to attend a formal tender opening in accordance with Standing Order 18.4(e) and Financial Regulation 11.1(f); c) WALC Transparency Fund: Council <i>agreed</i> that an application be made to the Transparency Fund to cover the costs of a new website, and a laptop and appropriate software for the use of the Clerk (which would remain the property of the Council); d) Data Protection: Council <i>agreed</i> to register with the Information Commissioner's Office at an annual charge of £35; e) Community Grants: Council <i>approved</i> (<i>proposed Cllr. Pearce, seconded Cllr. Simons</i>) a grant of £100 to Citizens Advice Wiltshire, reflecting their work in advising claimants on the new Universal Credit arrangements.	R. Hayward / A. Alexander Clerk A. Alexander / T. Alexander Clerk
127/17	Finance: a) 2015/16 External Review: Final report awaited from the External Auditor (Grant Thornton). Council <i>agreed</i> that, should an invoice for this work be received during the Summer Recess, the Clerk should arrange to make the payment (signed by two authorised signatories) with formal approval to be recorded at the September meeting; b) 2016/17 External Review: Council <i>noted</i> that the return was submitted to the External Auditor (Grant Thornton) on 9 June. The Accounts were now subject to a period of public inspection which would end on 4 August, after which the final report should be received. All necessary documents to comply with the Transparency Code are freely available on the Council's website;	Clerk

<p>127/17 (contd.)</p>	<p>c) 2017/18 Financial position: Council noted the current balances and projected outturn. The following payments were approved:</p> <ul style="list-style-type: none"> • Clerk's Salary (July and August 2017) • £1,282.80 – Playdale Playgrounds Ltd. (new zipslide ramp) • £90.00 – B. K. Nisbeck (hedge trimming) • £70.00 – Pavilion Trust (hire for meetings) • £35.00 – Data Protection Registrar (registration – <i>see Minute 126/17(d) above</i>) • £100.00 – Citizens Advice Wiltshire (Grant – <i>see Minute 126/17(e) above</i>). 	
<p>128/17</p>	<p>Traffic issues:</p> <p>a) Junction of C40 / B3098 at Pear Tree Lane – both Cllr. Simons and the Clerk (in a personal capacity) had attended the CATG meeting on 14 June. Only the Pear Tree Lane issue was of direct relevance to this Council. The meeting agreed that signage was insufficient, and that the verges needed to be cut back to improve sightlines. This was perceived to be a quick solution as it required no prioritising or legal work, but would need to be monitored;</p> <p>b) Speed Indication Devices (SID's) – comments from the Erlestoke organiser are still awaited.</p>	<p>H. Simons / Clerk T. Alexander</p>
<p>129/17</p>	<p>Planning: <i>17/05017/FUL – Ediths Marsh, Low Road, Little Cheverell: alteration and extension</i> Council noted the proposal, but made no other comment.</p>	
<p>130/17</p>	<p>Parish Steward: Cllr. Pearce reported that he was still working closely with the current Parish Steward scheme, although it was subject to reorganisation in the near future. While the use of the MyWiltshire reporting system was preferred, he asked residents not to send in pictures, as that allowed Wiltshire Highways to dismiss them without physical examination.</p>	
<p>131/17</p>	<p>Litter / Footpaths:</p> <ul style="list-style-type: none"> • Dog fouling: Cllr. Godfrey has determined that painting dog faeces with fluorescent paint has proved to be an effective deterrent in other areas, and the Council agreed to investigate the cost of this; • Footpaths: it was agreed that these should be subject to regular cuts through the growing season, given sufficient resources and landowner approval. A particular problem has been identified with Green Lane, with encroaching verges and overhanging trees. 	<p>A. Godfrey A. Godfrey / R. Hayward / S. Pearce</p>

132/17	<p>Victoria Park Residents Association (VPRA):</p> <ul style="list-style-type: none"> • Mr. Read of the VPRA addressed the meeting. An Annual General Meeting had been held on 29 June which, while better attended than previously, was only supported by around a third of households. Mr. Read formally thanked the Chair for her attendance and useful comments. Following the meeting, a number of additional residents had been co-opted on to the Association board. Quotations had been received from the Ministry of Justice's (MoJ) contractor for remedial work, but these were felt to be excessive. • Cllr. Gamble reported that Wiltshire Council officers were investigating the value of possible building land at Victoria Park, with a view to using this to defray necessary repair costs. This could enable Wiltshire Council to take the issue over from the MoJ. It was noted that the local MP was also becoming involved in the issue. 	
133/17	<p>Pavilion issues:</p> <ul style="list-style-type: none"> • New doors are being purchased, which would also solve a growing security issue; • Council was informed of a recent incident between a school parent and a Pavilion hirer over use of the Pavilion Car Park. It was felt that a note should be sent to the Head teacher, ideally to be included in the school newsletter, about goodwill usage of the car park by school parents. 	Clerk
134/17	<p>Playground:</p> <ul style="list-style-type: none"> • Council <i>noted</i> that the June inspection had been undertaken by Cllr. Simons; • repairs to the zipline had been commissioned, and should take place during w/c 17 July; • works to the oak tree should be considered for 2018/19, as parts of it appear to be dying; • proposals for enhancing the play area were <i>deferred</i> until the September meeting. 	R. Hayward S. Davies / A. Godfrey
135/17	<p>Emergency Plan: This item was <i>deferred</i> until the September meeting.</p>	Cllrs. A. and T. Alexander
	The meeting closed at 9.15pm.	

NEXT MEETINGS: Monday 4 September 2017, 7.30pm
Monday 2 October 2017, 7.30pm
All at The Pavilion, Witchcombe Close

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL'S WEBSITE AT
WWW.GREATCHEVERELL.ORG**