

# CHEVERELL MAGNA PARISH COUNCIL

MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL  
HELD ON MONDAY 13 MARCH 2017 AT  
THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL

Minute No.	Item	Action
38/17	<b>Councillors in Attendance:</b> Cllrs. S. Davies (Chair), R. Hayward (Vice Chair), A. Lumb, H. Simons, S. Pearce, T. Alexander, A. Alexander R. Gamble (Wiltshire Council)	
39/17	<b>Public in Attendance:</b> 1	
40/17	<b>Apologies for Absence:</b> Cllr. Philip Whitehead, Wiltshire Council	
41/17	<b>Open Forum:</b> Council received a presentation from Mr. Howard Waters concerning a proposed build of a single dwelling at Lower Green Farm. Council <i>noted</i> that single dwellings, as Infill, would be in accordance with Great Cheverell's Small Village status. A formal planning application would probably be made in 2-3 months time.	
42/17	<b>Disclosures of Interest:</b> None declared	
43/17	<b>Minutes of the Meeting held on 6 February 2017:</b> <i>Agreed</i> unanimously without amendment. Signed off by the Chair for Public Display.	Clerk
44/17	<b>Actions from previous meetings</b> a) 26/17(a) ( <i>Witchcombe Close flooding</i> ): a response has been received from Wiltshire Council, but no action was proposed by them. Council <i>agreed</i> that this matter could not be pursued any further; b) 26/17(d) ( <i>Village Facebook page</i> ): this would be launched shortly, and input sought from the whole village. Cllr. Davies <i>agreed</i> to act as Administrator / Moderator; c) 28/17(d) ( <i>Weavers Mead drainage</i> ): Wessex Water has responded to say that it is not their responsibility. Council <i>agreed</i> that clearance of the drainage ditch be recorded as a High Priority for the Parish Steward ( <i>see Minute 51/17</i> ).	Cllr. T. Alexander Cllr. Davies

45/17	<p><b>Report by Cllr. R. Gamble, Wiltshire Council:</b></p> <p>a) <b>Victoria Park</b> – based on his own inspection (following a lack of response from the VPRA) around 50% of the street lights are still not working. The negotiations with the Ministry of Justice have been reported to Claire Perry MP, and the Parish Council has written to her in support of residents;</p> <p>b) <b>Local Road Works</b> – officer responsibility within Wiltshire Council for works on the C40 is <b>still</b> being determined. The Council again <b>noted with concern</b> the barriers on the C40 bend, which are a traffic hazard. The A360 between Tilshead and Shrewton will be closed for several days in mid-April, when there is also likely to be tree maintenance work in West Lavington. Appropriate Wiltshire Council Road Closure notices are awaited.</p>	
46/17	<p><b>Wiltshire Police:</b></p> <p>A written report was received, which did not note any serious crime issues in the Parish. Council also <b>noted</b> the Police and Crime Plan for 2017-21, published by the Police Commissioner.</p>	
47/17	<p><b>Clerk's Report:</b></p> <p>a) <b>Policy Review</b> – the revised Standing Orders, Financial Regulations, Code of Conduct and Risk Management Policies were <b>approved</b> and <b>adopted</b>. The Risk Register was discussed and <b>approved</b>, and would be subject to at least quarterly review;</p> <p>b) <b>Village Clean-up Day</b> – Council <b>agreed</b> that this would be on 22 April, allowing it to be advertised with the Annual Parish Meeting. Cllr. A. Alexander <b>agreed</b> to obtain appropriate safety equipment from the Army;</p> <p>c) <b>Annual Parish Meeting</b> – submissions would be sought from village organisations. The desirability and use of a new Parish Website would be a subject for debate. The Pavilion Trust has agreed to hold their Annual Meeting immediately after the Council meeting.</p>	<p>Clerk</p> <p>Cllr. A. Alexander</p> <p>Clerk</p>
48/17	<p><b>Finance:</b></p> <p>a) <b>Banking arrangements:</b></p> <ul style="list-style-type: none"> <li>• Council <b>noted</b> the current cashbook balances;</li> <li>• Payments were <b>agreed</b> for the Clerk's salary, training payments to RoSPA Playsafety, and grounds maintenance work around the Pavilion. A supplementary estimate of <b>£60.00</b> (grounds maintenance) was <b>approved</b>;</li> <li>• Training courses for the Clerk relating to External Audit (30 March, £15) and Insurance (4 April, £10) were <b>approved</b>.</li> </ul>	

<p>48/17 (contd.)</p>	<p>b) <b>Internal Control:</b></p> <ul style="list-style-type: none"> <li>• Council <b>noted</b> the projected outturn for 2016/17, showing an underspend of £370.21;</li> <li>• Council <b>noted</b> the current position with regard to the 2015/16 External Audit, and plans for the 2016/17 audit;</li> <li>• Council <b>noted</b> that Cllr. T. Alexander had undertaken an independent review of bank balances and a test-check of transactions in accordance with Financial Regulation 2.2.</li> </ul> <p>c) <b>Asset Register:</b> Council reviewed the Asset Register as at 31 March 2017. It was <b>agreed</b> that the Playing Field should be added at the Rateable Value of £400 until an original purchase price could be determined. The need to include the Marquee, Tables and Barbeque on the next insurance renewal was <b>agreed</b>. It was <b>agreed</b> that the old mower, Maypole, Pavilion Notice board, Church sign and storage unit ramp should be deleted from the Register and insurance schedule as they were disposable items with little or no resale value.</p>	<p>Clerk</p>
<p>49/17</p>	<p><b>Traffic issues:</b></p> <p>a) <b>Junction of C40 / B3098 at Pear Tree Lane</b> – this issue has been registered with the Devizes Area Board as issue 5147, but needs to show that it has Parish Council support;</p> <p>b) <b>Zebra Crossing outside Holy Trinity School</b> – Highways advice had been sought and passed to the school concerning a proposed zebra crossing or flashing lights. Further comments are awaited from the Head Teacher / School Governors;</p> <p>c) <b>Speed Indication Devices (SID's)</b> – comments from the Erlestoke organiser are still awaited;</p> <p>d) <b>HGV's</b> – a solution to this ongoing problem is only likely through the FAPM procedure, which is being pursued through Cllr. Whitehead at Wiltshire Council;</p> <p>e) <b>Weavers Mead</b> – Cllr. Davies reported the concerns of a resident about high traffic speeds, which had been fully responded to.</p>	<p>Clerk</p> <p>Cllr. Lumb</p> <p>Cllr. Lumb</p> <p>Cllr. Lumb</p> <p>Cllr. Lumb</p>
<p>50/17</p>	<p><b>Planning:</b></p> <ul style="list-style-type: none"> <li>• <b>17/01235/FUL: 79 High Street – Annex</b> Council <b>noted</b> this application, with the condition that the build should not allow for subsequent sale of the annex as a separate dwelling.</li> </ul>	
<p>51/17</p>	<p><b>Parish Steward:</b> Cllr. Pearce reported that priority work had been established for the Weavers Mead drainage ditch, the Garston lay-by, and the pavement between the Pavilion and the B3098.</p>	

52/17	<b>Victoria Park Residents Association (VPRA):</b> No report or apologies received. The request for a Standing Deputy in the absence of Mr. Read has also not been responded to. Council expressed its grave concern over the lack of communication from the representatives of Victoria Park residents.	
53/17	<b>Pavilion issues:</b> No significant issues to report.	
54/17	<b>Playground:</b> a) The February inspection had been undertaken by Cllr. Simons. She reported a substantial hole caused by a horse being ridden on the football field over a mole run. This had also been noted by Cllr. Hayward who undertook to remedy the problem; b) Cllr. Simons attended a RoSPA Playsafety course in Swindon on 28/2/2017; c) Council <i>reconsidered</i> the high cost (up to £900) of replacing the zipslide launch ramp, and asked the Clerk to investigate longer-lasting solutions even if they were more expensive. Cllr. Hayward <i>agreed</i> to remove the trip hazard from the rucked-up surface in the short term.	Cllr. Hayward  Clerk  Cllr. Hayward
55/17	<b>Holy Trinity School – competition</b> To be deferred until 2017/18, pending further discussion with the Head Teacher.	
56/17	<b>Emergency Plan:</b> This was still under review, with the addition of a grant scheme from SSE re. Flood prevention, and the SSE Winter Readiness programme would be discussed with the Church. The offer of First Aid training would be expanded outside the village to attract viable numbers.	Cllr. A. Alexander Cllr. T. Alexander
	<b>The meeting closed at 9.30pm.</b>	

**NEXT MEETINGS:** Monday 3 April 2017, 7.30pm  
Monday 8 May 2017 (AGM), 7.30pm

**ANNUAL PARISH MEETING:** Thursday, 20 April 2017, 7.00pm  
All at The Pavilion, Witchcombe Close

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL'S WEBSITE AT  
WWW.GREATCHEVERELL.ORG**