

Cheverell Magna Parish Council
Planning Scheme of Delegation

Consideration of the Parish Council's response to Planning Applications when the consultation period falls outside the Parish Council's normal meeting dates

1. The Parish Council notes that the best method by which a Parish Council comments on Planning Applications is by discussion at a scheduled or extraordinary Parish Council meeting, to which members of the public have been invited by public notice. A meeting will always be called to comment on potentially contentious planning applications.
2. The responsibility for commenting on non-contentious planning applications which, due to time restrictions, cannot wait for the next Parish Council meeting, has been delegated to the Clerk. This is in consultation with the Chairman and Vice Chairman and all Councillors in line with the following procedure: -
3. The Clerk emails the Chairman and Vice Chairman of the Parish Council, together with other Councillors the application from Wiltshire Council asking that they return their comments by a specified date, within the prescribed consultation period, to the Clerk for determination of the Council's response.
4. The Clerk arranges for the application details to be placed on the notice- board and website and invites comments from the public within a specified time period, also stating that the application is being discussed under delegated powers, not at a scheduled meeting.
5. The Clerk's determination and comments will be based upon planning policy and material considerations which are lawful and purely on planning (not personal) grounds.
6. The Clerk's determination and comments are forwarded to Wiltshire Council within the consultation period.
7. A copy of the decision and comments will be put on the agenda to be received at the next meeting of the Parish Council.