

CHEVERELL MAGNA PARISH COUNCIL

MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL

HELD ON MONDAY 5 JULY 2021

AT THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL

Minute No.	Item	Action
37/21	Councillors in Attendance K. Porter, B. Morillo-Hall, P. Fox, C. Hall, P. Stevens, R Gray and S. Burgess	
38/21	Public in Attendance: 3	
39/21	Apologies for Absence PCSO P. Yarranton (Wiltshire Police) Mrs. L. Read (Parishioner)	
40/21	Disclosures of Interest None declared.	
41/21	<p>Open Forum</p> <p>A Parishioner informed the Council that his solicitors were preparing a ‘Variation of Deed’ that would exclude his dwelling land from the Overage Deed (OD) between him and the Parish Council. He also provided an extract from the 2006 Gleeson Homes Preliminary Information Sheet, which sets out for prospective buyers the terms of the OD: that it applies only to agricultural land and is activated when planning permission for a change in land use had been granted and activated.</p> <p>Council <i>noted</i> that it had previously agreed to produce a position statement on the application of the OD to all affected properties to remove uncertainty and facilitate house sales. After careful deliberation, and bearing in mind the urgency of the Parishioners situation, the Council <i>agreed</i> to produce a draft position statement by Friday, 8 July, and to consider it at an EGM to be held on 14 July.</p> <p>Cllr. Morillo-Hall raised the issue of uncleared drainage ditches, especially along The Green, which would be referred to the Parish Steward.</p> <p>Cllr. Morillo-Hall <i>agreed</i> to produce a Volunteer Policy for Council agreement.</p>	<p>P. Fox</p> <p>Clerk</p> <p>E. Morillo-Hall</p>

42/21	<p>Minutes of the Meeting held on 7 June 2021 <i>Agreed</i> unanimously without amendment. Signed off by the Chair for Public Display.</p>																											
CORPORATE AND COMMUNITY ISSUES																												
43/21	<p>Wiltshire Council: Cllr Muns updated the Council on the Black Dog crossroads consultation.</p> <p>Cllr Muns reported that a Senior Planning Officer had reviewed the recent planning application from Gladman to enhance agricultural access to the field at School Lane. The Council <i>noted, with reluctance</i>, that such applications are considered on their own merit and, despite the previous history of such applications at this site, there were no grounds to refuse it. However, such enhancements to access do not necessarily lead to development. Council <i>agreed</i>, however, that the amount of historical hedge to be removed seemed disproportionately large.</p> <p>The Council raised the issue of an asset transfer from Wiltshire Council of green space at Weavers Mead, and highways land outside The Bell Inn, applications for which had been made in early 2019. These would be re-copied to Cllr. Muns for investigation.</p>	Clerk																										
44/21	<p>Wiltshire Police: no report provided.</p>																											
45/21	<p>Clerk's Report: a) Council <i>agreed</i> to adopt the following Scheme of Delegation:</p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 40px;">Bank Account signatories</td> <td style="padding-left: 40px;">Cllrs. Porter, Morillo-Hall, Fox</td> </tr> <tr> <td style="padding-left: 40px;">Data Protection/CCTV</td> <td style="padding-left: 40px;">Cllr. Burgess</td> </tr> <tr> <td style="padding-left: 40px;">Emergency Planning</td> <td style="padding-left: 40px;">Cllr. Porter</td> </tr> <tr> <td style="padding-left: 40px;">Financial Oversight</td> <td style="padding-left: 40px;">Cllr. Hall</td> </tr> <tr> <td style="padding-left: 40px;">Footpaths</td> <td style="padding-left: 40px;">Cllr. Gray</td> </tr> <tr> <td style="padding-left: 40px;">Grounds Maintenance</td> <td style="padding-left: 40px;">Cllr. Fox</td> </tr> <tr> <td style="padding-left: 40px;">Litter</td> <td style="padding-left: 40px;">Cllr. Morillo-Hall</td> </tr> <tr> <td style="padding-left: 40px;">Parish Steward liaison</td> <td style="padding-left: 40px;">Cllr. Gray</td> </tr> <tr> <td style="padding-left: 40px;">Pavilion Trust (<i>ex officio</i>)</td> <td style="padding-left: 40px;">Cllrs. Burgess, Stevens</td> </tr> <tr> <td style="padding-left: 40px;">Planning</td> <td style="padding-left: 40px;">Cllr. Stevens</td> </tr> <tr> <td style="padding-left: 40px;">Playground</td> <td style="padding-left: 40px;">Cllr. Morillo-Hall</td> </tr> <tr> <td style="padding-left: 40px;">Soapbox Derby</td> <td style="padding-left: 40px;">Cllr. Fox</td> </tr> <tr> <td style="padding-left: 40px;">Traffic / CATG</td> <td style="padding-left: 40px;">Cllr. Hall</td> </tr> </table>	Bank Account signatories	Cllrs. Porter, Morillo-Hall, Fox	Data Protection/CCTV	Cllr. Burgess	Emergency Planning	Cllr. Porter	Financial Oversight	Cllr. Hall	Footpaths	Cllr. Gray	Grounds Maintenance	Cllr. Fox	Litter	Cllr. Morillo-Hall	Parish Steward liaison	Cllr. Gray	Pavilion Trust (<i>ex officio</i>)	Cllrs. Burgess, Stevens	Planning	Cllr. Stevens	Playground	Cllr. Morillo-Hall	Soapbox Derby	Cllr. Fox	Traffic / CATG	Cllr. Hall	
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<p>45/21 (contd.)</p>	<p>b) The Clerk <i>recommended</i> that, with the exception of the Pavilion Landscaping Working Party, all other existing Sub-Committees and Working Parties should be stood down, as the functions can be dealt with under the agreed Scheme of Delegation.</p> <p>A discussion was held about the need for a formal Neighbourhood Plan. The existence of the 2011 Village Plan was noted, and it was agreed that it remained a useful, active document. Therefore, the Council unanimously <i>agreed</i> not to proceed with establishing a Neighbourhood Plan on the basis that sufficient safeguards against unwanted development existed elsewhere.</p>	
<p>46/21</p>	<p>Finance Report:</p> <p>a) The Responsible Financial Officer (RFO) reported current balances of £27,042.76. As noted in the Internal Audit report this total needs to be allocated between General and Earmarked Reserves. The RFO also reported that, since May 2020, this sum attracts no interest earnings, and the new Clerk / RFO would be tasked with reviewing the Council's banking arrangements. Council <i>agreed</i> to this.</p> <p>b) The following payments were <i>approved</i>:</p> <ul style="list-style-type: none"> • £28.00 – Ringstones Media re. website (July 2021) • £18.00 – Unity Trust Bank re. Quarter 1 charges (both made by prior-approved Direct Debits) • £120.00 – Pavilion Trust re. meetings from April 2019 to March 2020 • £50.00 – Wiltshire Search and Rescue re. Grant approved at April 2021 meeting • £19.69 – Mrs. K. Porter re. thank you cards and hand sanitiser • £4.98 – Mr. C. Hall re. files for financial records • £449.40 – Community Action Suffolk re. 2021/22 insurance renewal <p>Council <i>noted</i> the current budgetary / variance analysis.</p> <p>c) The RFO updated the Council on the 2021/22 insurance renewal, and the current position on the 2020/21 external audit and Public Rights inspection, which Council <i>noted</i>.</p>	<p>Clerk / RFO</p>

47/21	<p>Standing Reports:</p> <ul style="list-style-type: none"> • Playground: Cllr. Morillo-Hall gave a general update • VPRA: no report received • Parish Land replanting scheme: Cllr. Fox updated the Council on the proposals for the parish land in the area of the Pavilion. He outlined what would be presented at the public consultation on 14 July and how the event would be conducted. • Planning: Cllr. Porter reported that an application had been made to convert the office at Mill Farm into a dwelling. The Council <i>agreed</i> to register no objections. 	P. Fox
48/21	<p>Appointment of new Clerk / RFO: In confidential session, Council was informed that two applications had been received for the post of Parish Clerk, and that interviews would be held by Cllrs. Porter, Hall and Fox on 8 July.</p>	
	<p>The meeting closed at 9.38pm.</p>	

NEXT MEETINGS: Monday 6 September 2021, 7.30pm
At The Pavilion, Witchcombe Close

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL'S WEBSITE AT
WWW.GREATCHEVERELL.ORG**