

CHEVERELL MAGNA PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING OF
CHEVERELL MAGNA PARISH COUNCIL HELD ON MONDAY 14 MAY 2018
AT THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL

Minute No.	Item	Action
78/18	Councillors in Attendance: S. Davies (Chair), R. Hayward (Vice Chair), A. Alexander, P. Cadwgan, S. Pearce	
79/18	Public in Attendance: 3	
80/18	Apologies for Absence: Cllr. H. Simons (holiday), Cllr. R. Gamble (Wiltshire Council), Mr. D. Read (VPRA)	
81/18	Election of Chair of the Parish Council Cllr. Alexander stated his willingness to serve as Chair, which was <i>seconded</i> by Cllr. Cadwgan, and was <i>unanimously approved</i> by all Councillors. Cllr. Alexander took the Chair.	
82/18	Election of Vice-Chair of the Parish Council Cllr. Hayward was <i>proposed</i> by Cllr. Alexander, <i>seconded</i> by Cllr. Pearce, and <i>unanimously approved</i> by all Councillors.	
83/18	Open Forum: Two parishioners raised the issue of the failing condition of Victoria Park. It was noted that Wiltshire Council had commissioned a survey by WS Atkins on behalf of the Ministry of Justice (MoJ), the results of which were still awaited. It was <i>agreed</i> that the Council would write to the MoJ asking for urgent safety work to be undertaken on trimming grass verges and street lighting.	Clerk
84/18	Disclosures of Interest: None declared.	
85/18	Minutes of the Meeting held on 9 April 2018: <i>Agreed</i> unanimously without amendment. Signed off by the Chair for Public Display.	Clerk

86/18	<p>Actions from previous meetings: <i>Minute 69/18(a): 'Breaking the Mould' conference</i> – Cllr. Alexander summarised his attendance. While the discussion focussed on larger Councils than Cheverell Magna, there was a clear focus on Community Engagement. Further consideration would need to be given to making the Council more accessible, for example by publishing photographs alongside Councillors' names and contact details.</p>	A. Alexander
87/18	<p>Report by Cllr. R. Gamble, Wiltshire Council: In his absence, Cllr. Gamble submitted a brief report, highlighting the forthcoming Local Highways Town and Parish Councils meeting on 23 May. Cllr. Pearce <i>agreed</i> to attend.</p>	S. Pearce
88/18	<p>Wiltshire Police: No report received.</p>	
89/18	<p>Clerk's Report:</p> <ul style="list-style-type: none"> a) Council was updated on vacancies, the proposed footpath map, the forthcoming General Data Protection Regulations (GDPR), and an application for a Rural Hedging Grant. b) Specific roles were re-allocated between Councillors in the light of the Election (above). Some posts have been left vacant pending the co-option of a new Councillor. These will be published on the website in due course. c) Council was notified of a new version of Standing Orders published by NALC, replacing the current version which has been in place since 2013. The only significant changes relate to Public Access to Meetings, and Data Protection, where this Council is already felt to be fully compliant with the spirit of the proposals. Council <i>unanimously agreed</i> to adopt the new Standing Orders, which would be placed on the Council's website. d) Council <i>agreed</i> to a 2% pay award to the Clerk wef. 1 April 2018 in line with National Joint Council scales. 	Clerk
90/18	<p>Finance:</p> <ul style="list-style-type: none"> a) <i>2018/19:</i> Council <i>noted</i> the current balances and projected outturn. The following payments were <i>approved</i>: <ul style="list-style-type: none"> • Clerk's Salary (May 2018); • £28.00 – Ringstones Media re. Website management (May 2018) (NB. both of these payments are made by Standing Order) <ul style="list-style-type: none"> • £79.74 – R. Hayward re. new mower blade (including £13.29 recoverable VAT). 	

	<p>2017/18 Annual Governance Statement:</p> <p>b) The Draft Statement (Section 1) was fully considered by all Councillors. It was unanimously <i>approved</i> that the Statement be formally signed by the Chair and the Clerk on behalf of the Council;</p> <p>2017/18 Accounting Statement:</p> <p>c) The Draft Statement (Section 2), together with the supporting Explanation of Variances and Bank Reconciliation, was presented by the Responsible Financial Officer and were fully considered by all Councillors. It was unanimously <i>approved</i> that the Statement be formally signed by the Chair on behalf of the Council.</p> <p>d) The Council <i>noted</i> the remaining process to formally conclude this exercise, including submission to the Internal Auditor and the notification of the period for the Exercise of Public Rights, prior to final submission to the External Auditor.</p>	Clerk
91/18	<p>Traffic issues:</p> <p>a) <i>Speed Indication Devices (SID's)</i>: Cllr. Cadwgan has spoken with Stan Jonik (Erlestoke Parish), and is undergoing suitable training prior to locating the SID in Great Cheverell. He will also be checking the suitability of batteries.</p> <p>b) <i>CATG</i>: no information received.</p>	<p>P. Cadwgan</p> <p>H. Simons</p>
92/18	<p>Planning:</p> <p>a) The Council discussed a recent contact from a developer who wished to build up to 8 houses on the field along School Lane. Council <i>noted</i> that building on this field had already been rejected on appeal in 2015. The Wiltshire Core Strategy defines Great Cheverell as a Small Village, which only allows infill rather than larger development. It was also important to retain the historical linear layout of the village. Therefore, the Council <i>agreed</i> that the developer be informed that it would not support any building proposal on this land.</p> <p>b) Concern was expressed over the condition of the building plot to the rear of The Bell Inn, where work appeared to have ceased. This would be referred to the Planning Enforcement Officer at Wiltshire Council.</p>	<p>Clerk</p> <p>Clerk</p>
93/18	<p>Parish Steward:</p> <p>Cllr. Pearce reported that work had been commissioned on the drainage along Green Lane to Weavers Mead. Work on street lighting and potholes had also been notified.</p>	

94/18	<p>Litter / Footpaths:</p> <p>a) With regard to the dog mess problem along Green Lane, it was <i>agreed</i> that the Wiltshire Council Dog Warden would be asked for a definition of evidence that they could use to prosecute offenders. Consideration would then be given to collecting such evidence, eg. via CCTV.</p> <p>b) Council reiterated its view that anti-litter signage through the village would not address the problem of people throwing litter out of cars, and would not therefore be pursued.</p>	Clerk
95/18	<p>Victoria Park Residents Association (VPRA): See Minute 83/18 above.</p>	
96/18	<p>Pavilion issues: The Trust has not met recently.</p>	R. Hayward H. Simons
97/18	<p>Playground: No report received. Repairs to the gate spring and cracked swing would be commissioned shortly.</p>	Clerk
98/18	<p>Emergency Plan: No further action, pending presentation at the Annual Parish Meeting on 24 May.</p>	A. Alexander
99/18	<p>Resignation of Cllr. Stephanie Davies:</p> <p>a) Cllr. Davies notified the Council that this would be her last Council meeting, and stood down. She originally joined in July 2013, and had been Chair since May 2015. In that time she had managed a very difficult position concerned the former Clerk, and had successfully brought this Council back to a well-managed and legally compliant position. The Council warmly thanked her for her service to the village.</p> <p>b) A Casual Vacancy Notice would be requested from Wiltshire Council.</p>	Clerk
	<p>The meeting closed at 9.23pm.</p>	

NEXT MEETINGS: Thursday 24 May, 7.00pm (Annual Parish Meeting)
Monday 4 June, 7.30pm
Monday 2 July, 7.30pm
All at The Pavilion, Witchcombe Close

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL'S WEBSITE AT
WWW.GREATCHEVERELL.ORG**