

CHEVERELL MAGNA PARISH COUNCIL

MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL
HELD ON MONDAY 12 MARCH 2018 AT
THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL

Minute No.	Item	Action
40/18	Councillors in Attendance: S. Davies (Chair), R. Hayward (Vice Chair), S. Pearce, H. Simons, A. Alexander, P. Cadwgan R. Gamble (Wiltshire Council)	
41/18	Public in Attendance: 19	
42/18	Apologies for Absence: <ul style="list-style-type: none"> • Mr. D. Read, VPRA • Council <i>noted</i> the resignation of Cllr. A. Godfrey, due to work commitments. The Clerk would commence the Casual Vacancy process with Wiltshire Council. 	Clerk
43/18	Open Forum: Council received a presentation from the owners of the Great Cheverell Stores, explaining their current financial position and the possibility that the shop could close at the end of 2018. A final decision would be made in September, based on their annual Accounts. Parishioners made a number of suggestions, but it was <i>generally agreed</i> that the shop required a higher level of support, and to consider any other options at this stage could prove detrimental to a privately-owned business. The shop owners will continue to engage with the community in the hope that turnover will improve.	
44/18	Disclosures of Interest: None declared.	
45/18	Minutes of the Meeting held on 5 February 2018: <i>Agreed</i> unanimously without amendment. Signed off by the Chair for Public Display.	Clerk
46/18	Actions from previous meetings: <i>Minute 11/18: cost of hedging, Witchcombe Lane</i> – a new source of possible grant funding from the Forestry Commission has been identified, which will be investigated.	R. Hayward

47/18	<p>Report by Cllr. R. Gamble, Wiltshire Council:</p> <p>a) The issue of increased parking charges, particularly in relation to the Devizes Marketplace, is still under consideration by Wiltshire Council.</p> <p>b) With regard to Victoria Park, the Ministry of Justice (MoJ) has now approved a complete survey of the road and ground conditions. This will be undertaken by Atkins, Wiltshire Council’s contractor. There are, however, still unanswered questions about the adoption of the sewerage system.</p> <p>c) With regard to recent road closures along the B3098 due to BT works, the position is still unsatisfactory. An attempt is being made to escort traffic through the works, but this will not work on weekdays. It was agreed that every effort must be made to avoid diversions along Great Cheverell High Street, and along Low Road in Little Cheverell.</p>	
48/18	<p>Wiltshire Police: No report received.</p>	
49/18	<p>Clerk’s Report:</p> <p>a) Council was updated on the required actions concerning the Chitham House hedge and private use of the Pavilion car park. Council was also updated on the current situation concerning GDPR, noting that the Clerk had now referred his concerns to the local MP.</p> <p>b) Council reviewed a number of Policies (Standing Orders, Financial Regulations, Code of Conduct, Risk Management and Expenses) but, given that there had been no Model amendments notified by NALC, agreed that they be left unchanged. It was noted that the existing Complaints, Publications and Equal Opportunities Policies needed to be reconsidered.</p> <p>c) Council accepted, with appreciation, an offer of a donation from two local residents who were moving away from the village. After some discussion, and noting the interests of the residents concerned, it was agreed that an illustrated map of local footpaths be commissioned and placed at The Pavilion (on Council land, with parking) for the benefit of residents and visitors.</p> <p>d) Council noted the forthcoming Annual Parish Meeting on 24 May, and agreed that Cllr. Alexander would make a presentation on Emergency Planning. It was also agreed that Councillors would provide edible refreshments (drinks being funded from the Precept).</p>	<p>Clerk</p> <p>Clerk</p> <p>A. Alexander</p> <p>All Councillors</p>
50/18	<p>Finance:</p> <p>a) Council noted the current balances and projected outturn which was showing a 4.8% underspend at the year-end. The following payments were approved:</p>	

	<ul style="list-style-type: none"> • Clerk's Salary (March 2018); • £28.00 – Ringstones Media re. Website management (March 2018) <p>(NB. Both of these payments are made by Standing Order)</p> <ul style="list-style-type: none"> • £80.00 – Pavilion Trust re. room hire (July to March) • £1,257.60 – Earth Anchors Ltd. re 2 x picnic tables (including £209.60 recoverable VAT), to be funded from the Capital balance <p>b) The Clerk reported that £1,600 would be moved between the bank accounts to meet the above payments, in accordance with delegated authority.</p>	
51/18	<p>Traffic issues:</p> <p>a) Speed Indication Devices (SID's): Cllr. Cadwgan reported on information he had received from Wiltshire Highways. The main issue was that siting SID's can only be undertaken with Streetworks Accreditation and suitable Public Liability insurance. He believes that someone in his company has the necessary accreditation. He also believes that he may be able to obtain a suitable set of spare batteries.</p> <p>b) CATG: no information received.</p>	P. Cadwgan
52/18	<p>Planning:</p> <p>a) The Council considered the following applications, but made no specific comment on them:</p> <ul style="list-style-type: none"> • 18/00666/FUL – 3, Church Road: Single storey side extension as a replacement to the existing garage • 18/02332/TCA – 11, Church Road: reduction of 2 x Silver Birches <p>b) The Council also considered two applications regarding 11 High Street (18/01159/VAR – variation of condition re. residential accommodation, and 18/02023/FUL – proposed change of use to self-contained dwelling). Council noted that there was a covenant on the annex that tied it to the existing house. They wished this covenant to be strictly enforced to avoid a separate sale, although they had no concerns about private lets. This view would be communicated to Wiltshire Council.</p>	Clerk
53/18	<p>Parish Steward:</p> <p>Cllr. Pearce reported that, following the recent bad weather, the Parish Steward service was now being diverted to repairing potholes. Prior to that, some work had been done on trimming hedges near the C40 railway bridge, and work was continuing on streetlight repairs.</p>	

54/18	<p>Litter / Footpaths:</p> <p>a) No report received in the light of Cllr. Godfrey's resignation. However, Councillors <i>noted</i> an increase in littering around the C40 railway bridge, including some foul waste.</p> <p>b) Consideration should be given to a Village Clean-Up Day.</p> <p>c) Cllr. Cadwgan agreed to take on the litter / footpath portfolio, pending any re-allocation of roles at the forthcoming AGM.</p>	Clerk P. Cadwgan
55/18	<p>Victoria Park Residents Association (VPRA):</p> <p>Mr. Read provided a short written report, noting that there had been no further contact with the MoJ (<i>see also Minute 47/18(b) above</i>).</p>	
56/18	<p>Pavilion issues:</p> <p>a) The Pavilion was still pursuing the issues of industrial cleaning and new security doors.</p> <p>b) A letter had been received from a Pavilion user, asking to use the recreation field on Sunday mornings for dog training classes. Council <i>agreed</i> to this, as long as the field was cleaned afterwards.</p>	Clerk
57/18	<p>Playground:</p> <p>Cllr. Simons has undertaken the monthly review. Repairs to the gate, and reseeded, were the only outstanding issues. It was <i>noted</i> that the recently purchased benches and picnic tables now needed to be installed.</p>	H. Simons R. Hayward
58/18	<p>Emergency Plan:</p> <p>a) Cllr. Alexander has received more feedback. It is intended that a presentation will be made to parishioners at the Annual Parish Meeting in May.</p> <p>b) Following the recent bad weather, Councillors considered the process for gritting the estate roads, noting that the C40 through the village was gritted due to the HGV diversion. Consideration may need to be given to the Parish Council buying and storing reserves of grit, to replenish the grit bins in various locations. Local residents would then need to grit their own areas. Cllr. Alexander will contact the Emergency Planning Team at Wiltshire Council on this subject.</p>	A. Alexander A. Alexander
	The meeting closed at 8.43pm.	

NEXT MEETINGS: Monday 9 April, 7.30pm
Monday 14 May, 7.30pm (Annual General Meeting)
All at The Pavilion, Witchcombe Close

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL'S WEBSITE AT
WWW.GREATCHEVERELL.ORG**