

# CHEVERELL MAGNA PARISH COUNCIL

MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL  
HELD ON MONDAY 5 FEBRUARY 2018 AT  
THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL

Minute No.	Item	Action
21/18	<b>Councillors in Attendance:</b> S. Davies (Chair), R. Hayward (Vice Chair), H. Simons, A. Alexander, P. Cadwgan R. Gamble (Wiltshire Council)	
22/18	<b>Public in Attendance:</b> 8	
23/18	<b>Apologies for Absence:</b> Cllr. S. Pearce (work commitments), Cllr. A. Godfrey (work commitments), Wiltshire Police	
24/18	<b>Open Forum:</b> a) A number of Victoria Park residents attended, and raised issues about the ongoing condition of the estate. These were discussed and detailed in Minutes 33/18(b) and 36/18 below. b) A number of residents expressed concern at the news that the Great Cheverell Stores and Post Office may be closing at the end of the year. The Chair responded that, as it was a private business and not a community shop, there was little the Council could do at this stage. It was <i>noted</i> that the shop owners had asked to attend the next Council meeting in March to explain their position, after which alternatives could be considered based on reliable information.	
25/18	<b>Disclosures of Interest:</b> None declared.	
26/18	<b>Minutes of the Meeting held on 8 January 2018:</b> <i>Agreed</i> unanimously without amendment. Signed off by the Chair for Public Display.	Clerk
27/18	<b>Actions from previous meetings:</b> a) <i>Minute 11/18: cost of hedging, Witchcombe Lane</i> – to be carried over to next meeting. b) All other issues were covered in the following reports.	R. Hayward

28/18	<p><b>Report by Cllr. R. Gamble, Wiltshire Council:</b></p> <p>a) Cllr. Gamble referred to the planning permission for the new Pumping Station at Erlestoke Prison (<i>see Minute 33/18(b) below</i>). With regard to the situation at Victoria Park, he noted residents' concerns about the collapse of Carillion, the Government contractor, which was under review by Wiltshire Council. Particular concerns were expressed by residents over the large-scale failure of street lights.</p> <p>b) Cllr. Gamble asked the Council about their awareness of the new General Data Protection Regulations (GDPR) which replace the current Data Protection Act in May. Council <b>observed</b> that the Clerk had already been appointed as the Data Protection Officer (DPO), the Council was formally registered with the Information Commissioners Office, and recent guidance that Parish Clerks could not also be DPOs had been strongly challenged. Cllr. Gamble concluded that this Council clearly had a high level of awareness of the new Regulations, and asked that he be kept informed of developments in order to share information with other local Parishes who were less aware.</p>	Clerk
29/18	<p><b>Wiltshire Police:</b></p> <p>In their absence, Wiltshire Police provided a short written report stating that they had received no reports of any issues relating to Great Cheverell in the last month.</p>	
30/18	<p><b>Clerk's Report:</b></p> <p>a) Council was updated on the required actions concerning the Chitham House hedge and Network Rail signage, which had been reported to the bodies concerned and remedial action was awaited.</p> <p>b) Council received costings for replacing the wood chip used in the Playground with rubber chippings. As this was likely to cost in excess of £1,000, and the wood chip was currently provided for free and met RoSPA standards, Council <b>agreed</b> not to pursue this option.</p> <p>c) Further to its purchase of two benches for the Playground area, Council considered the range of picnic tables provided by the same company. Following detailed discussion, it was <b>agreed</b> (<i>proposed Cllr. Simons, seconded Cllr. Alexander, all in favour</i>) to purchase 1 x Surrey Walkthrough and 1 x Surrey Wheelchair access tables plus 2 x soft surface anchor kits at a total cost of £1,048 + recoverable VAT, to be funded from the Capital balance.</p> <p>d) Council considered whether the marquee should be made available for private hire, but <b>agreed</b> that it should be retained for public events approved by the Parish Council to be held at, or near to, The Pavilion.</p> <p>e) Council received an update on GDPR (<i>see Minute 28/18(b) above</i>).</p>	

31/18	<p><b>Finance:</b></p> <p>a) Council <i>noted</i> the current balances and projected outturn which was showing a small underspend. The following payments were <i>approved</i>:</p> <ul style="list-style-type: none"> <li>• Clerk’s Salary (February 2018);</li> <li>• £28.00 – Ringstones Media re. Website management (February 2018)</li> </ul> <p>(NB. Both of these payments are made by Standing Order)</p> <ul style="list-style-type: none"> <li>• £861.60 – Earth Anchors Ltd. re 2 x benches (including £143.60 recoverable VAT), to be funded from the Capital balance</li> </ul> <p>b) The Clerk reported that £1,500 would be moved between the bank accounts to meet the above payments, in accordance with delegated authority.</p> <p>c) The Clerk advised Council that, due to a review of systems by HMRC, he was currently unable to reclaim the outstanding VAT balance of £738.16. There is a miniscule cost to the Council in terms of lost interest.</p>	
32/18	<p><b>Traffic issues:</b></p> <p>a) <i>Speed Indication Devices (SID’s)</i>: this is still under discussion with Erlestoke PC. It was noted that the positioning of posts in the village may need to be discussed with Wiltshire Highways.</p> <p>b) <i>CATG</i>: the budget for 2017/18 has now been spent. It was <i>noted</i> that comments had been made about HGV’s using Low Road in Little Cheverell, and a height barrier was under consideration to deter such vehicles, although concerns were expressed about the possible effect on legitimate agricultural traffic. Council <i>noted</i> the recent work to improve visibility along the B3098 at the Pear Tree Lane junction.</p>	P. Cadwgan
33/18	<p><b>Planning:</b></p> <p>a) The Council <i>considered</i> the following applications, but made no specific comment on them:</p> <ul style="list-style-type: none"> <li>• 17/12404/FUL – 24, High Street: single storey rear extension</li> <li>• 18/00130/LBC - 24, High Street: single storey rear extension</li> <li>• 18/00136/FUL – 9, Witchcombe Close: single storey rear extension</li> <li>• 18/00915/LBC – 11 High Street: internal works to kitchen</li> </ul> <p>b) The Clerk gave a verbal report on application 17/11566/CLP, which was erroneously reported by Wiltshire Council but actually related to a new Pumping Station at Erlestoke Prison. Once built, this was intended to be passed to Wessex Water for adoption, and would therefore be of benefit to Victoria Park. Council <i>welcomed</i> this outcome.</p>	

34/18	<p><b>Parish Steward:</b></p> <p>a) In his absence, Cllr. Pearce provided a short written report. The Parish Steward is working to clear the Garston lay-by, and around various road signs in the village, as well as the railway bridge. Streetlight J6C is also being attended to.</p> <p>b) Council <i>noted</i> that the drainage ditch between Green Lane and Weavers Mead had now been cleared by the Parish Steward, and the work was to a very high standard.</p>	
35/18	<p><b>Litter / Footpaths:</b></p> <p>In the absence of Cllr. Godfrey, Cllr. Alexander reported that consideration should be given to using wildlife motion-sensitive cameras (approximately £12 each) to identify persistent dog-foulers along Green Lane, who can then be reported to Wiltshire Council for enforcement action. ‘Poo bag’ dispensers could also be considered. Cllr. Godfrey will bring costed proposals to the March meeting.</p>	A. Godfrey
36/18	<p><b>Victoria Park Residents Association (VPRA):</b></p> <p>Mr. Read reported no contact from the Ministry of Justice, which he had written to the local MP about. Council <i>agreed in principle</i> to send a letter demonstrating their support for the VPRA, which Mr. Read would draft. Cllr. Hayward advised the VPRA to report safety concerns to the Health &amp; Safety Executive (HSE).</p>	D. Read
37/18	<p><b>Pavilion issues:</b></p> <p>a) The Pavilion was considering industrial cleaning.</p> <p>b) As the Car Park is owned by the Council, the Clerk was <i>asked</i> to draft a letter to all Witchcombe Close residents to deter parking unrelated to bookings by private cars.</p>	Clerk
38/18	<p><b>Playground:</b></p> <p>Cllr. Simons has undertaken the monthly review. Peat would probably need to be laid on bare patches to encourage grass growth.</p>	H. Simons
39/18	<p><b>Emergency Plan:</b></p> <p>Cllr. Alexander has received some feedback, but still needs input from all Councillors before the Plan can be submitted to Wiltshire Council.</p>	All Councillors
	<b>The meeting closed at 9.00pm.</b>	

**NEXT MEETINGS:**

Monday 12 March, 7.30pm  
Monday 9 April, 7.30pm  
Monday 14 May, 7.30pm (Annual General Meeting)  
All at The Pavilion, Witchcombe Close

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL’S WEBSITE AT  
WWW.GREATCHEVERELL.ORG**