

# CHEVERELL MAGNA PARISH COUNCIL

## MINUTES OF THE ANNUAL GENERAL MEETING OF CHEVERELL MAGNA PARISH COUNCIL HELD ON MONDAY 8 MAY 2017 AT THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL

Minute No.	Item	Action
77/17	<b>Councillors in Attendance:</b> Cllrs. S. Davies, R. Hayward, S.Pearce, H. Simons, T. Alexander, A. Alexander, A. Godfrey	
78/17	<b>Acceptance of Office by newly-elected Councillors:</b> Following the Election on 4 May 2017, which was unopposed, all Councillors signed their Declarations of Acceptance of Office, which were duly signed by the Proper Officer (Clerk). Cllr. Amyas Godfrey was warmly welcomed to the Council.  The Clerk reminded Councillors of the importance of submitting an Election Expenses return (even a nil return), and maintaining the Register of Interests.	All Councillors
79/17	<b>Apologies for Absence:</b> Cllr. Richard Gamble, Wiltshire Council	
80/17	<b>Election of Chair of the Parish Council</b> Cllr. Stephanie Davies was <i>proposed</i> by Cllr. Pearce, <i>seconded</i> by Cllr. A. Alexander, and <i>unanimously approved</i> by all Councillors.  Cllr. Davies took the Chair.	
81/17	<b>Election of Vice-Chair of the Parish Council</b> Cllr. Rob Hayward was <i>proposed</i> by Cllr. Davies, <i>seconded</i> by Cllr. Pearce, and <i>unanimously approved</i> by all Councillors.	
82/17	<b>Public in Attendance:</b> None	
83/17	<b>Open Forum:</b> The Clerk informed the Council of correspondence from Mrs. Jelf of Church Road, concerning the building works behind The Bell. This had been referred to the Planning Inspector at Wiltshire Council via Cllr. Gamble. Cllr. Pearce informed Council that the matter was subject to a legal dispute between builders. Council, and Mrs. Jelf, would be kept informed of developments.	Clerk

84/17	<b>Disclosures of Interest:</b> None declared	
85/17	<b>Minutes of the Meeting held on 3 April 2017:</b> <i>Agreed</i> unanimously without amendment. Signed off by the Chair for Public Display.	Clerk
86/17	<b>Actions from previous meetings:</b> 45/17(b) ( <i>Roadworks on the C40</i> ): this is still being pursued by Cllr. Gamble.	Cllr. Gamble
87/17	<b>Report by Cllr. R. Gamble, Wiltshire Council:</b> Following his re-election to Wiltshire Council on 4 May, Cllr. Gamble submitted a written report thanking the Electorate for returning him. There is an outstanding issue concerning a planned meeting between the Devizes Constituency MP and the Ministry of Justice concerning Victoria Park, which will be rearranged after the General Election on 8 June.	Cllr. Gamble
88/17	<b>Wiltshire Police:</b> No report received.	
89/17	<b>Clerk's Report:</b> a) Council <i>reconsidered</i> the allocation of Standing Roles. Current postholders were <i>confirmed</i> , and vacant roles were allocated as follows: <ul style="list-style-type: none"> <li>• Bank Account Signatory – Cllr. Simons</li> <li>• Footpaths – Cllr. Godfrey</li> <li>• Litter – Cllr. Godfrey</li> <li>• School Liaison- Cllr. Godfrey</li> <li>• Traffic – Cllr. T. Alexander</li> <li>• CATG representation – Cllr. Simons</li> <li>• Tree inspections – Cllr. Godfrey</li> </ul> b) The Clerk updated Council on the issues of traffic, bus routes, the Annual Parish Meeting (APM) on 20 April, the Village Clean-up Day on 22 April, and anti-litter signage. Cllr. Simons <i>agreed</i> to provide more details on revised bus routes for the next edition of ' <i>News &amp; Views</i> '. It was noted that the Clean-up Day was very poorly supported by villagers, and would require much more engagement if it was to be maintained as an annual event.	Cllr. Simons
90/17	<b>Finance:</b> a) <b>2015/16 Accounts:</b> Council <i>noted</i> that the interim report from the External Auditors (Grant Thornton) was now publicly available on the website. The final report was still awaited;	

<p>90/17 (contd.)</p>	<p>b) <b>2016/17 Annual Governance Statement:</b> The Draft Statement (Section 1), and the supporting schedule (G1), were fully considered by all Councillors. It was unanimously <b>approved</b> that the Statement be formally signed by the Chair and the Clerk on behalf of the Council;</p> <p>c) <b>2016/17 Accounting Statement:</b> The Draft Statement (Section 2), and the supporting schedules (C1 and C2), as presented by the Responsible Financial Officer, were fully considered by all Councillors. It was unanimously <b>approved</b> that the Statement be formally signed by the Chair on behalf of the Council;</p> <p>d) The Council <b>noted</b> the remaining process to formally conclude this exercise, including submission to the Internal Auditor and the notification of the period for the Exercise of Public Rights, prior to final submission to the External Auditor;</p> <p>e) The Council <b>noted</b> the current 2017/18 financial position and balances, and approved the following payments:</p> <ul style="list-style-type: none"> <li>• Clerk’s salary (May 2017)</li> <li>• £12.00 – Community First re. Clerk’s Insurance training</li> <li>• £242.92 – WALC subscription 2017/18</li> <li>• £53.31 – Cheverell Stores re. APM refreshments</li> </ul> <p>The small budgetary overspends on the WALC subscription (£2.92) and the APM refreshments (£3.31) were <b>approved</b>.</p>	<p>Clerk</p>
<p>91/17</p>	<p><b>Planning:</b> <i>17/03544FUL and 17/04178/LBC</i> – 92 High Street. Replacement of existing rear sunroom with single storey rear extension</p> <p>Council <b>noted</b> this application without further comment.</p>	
<p>92/17</p>	<p><b>Parish Steward:</b> Cllr. Pearce reported that Paddy’s Lane required clearing, which had been reported to Wiltshire Council. The visibility of some road signs (especially 20mph repeaters) also needed to be improved. No significant potholes had been identified. With regard to a question at the APM concerning the pavement between the Shop and The Green, this had been discussed with Wiltshire Council, but they felt that the cost of rectification would be out of proportion to the assessed risk. Villagers were therefore encouraged to report any accidents directly to Wiltshire Council.</p>	

93/17	<b>Victoria Park Residents Association (VPRA):</b> No report or apologies received. It was <i>agreed</i> that the situation of Victoria Park residents would be the subject of a full Council debate at the June meeting.	Clerk
94/17	<b>Pavilion issues:</b> Council <i>noted</i> that there would be a ‘safari supper’ around the village on 15 July, subject to sufficient interest from residents.	
95/17	<b>Playground:</b> a) the April and May inspection had been undertaken by Cllr. Simons. It was <i>noted</i> that the current dry weather had caused a gap to appear from the bonded surface of the playground at both entrances, but this should shrink back in wetter weather. There was a hole in the field surface approx. 30 yards in front of the goal closest to the playground caused by horse riders which needed to be filled. Cllr. Pearce offered to provide some more chippings for the ziplide area; b) the Clerk reported that quotes for a more durable solution for re-covering the ziplide launch ramp were still being pursued.	Cllr. Hayward Cllr. Pearce
96/17	<b>Emergency Plan:</b> This was still under review, with the addition of a grant scheme from SSE re. Flood prevention, and the SSE Winter Readiness programme would be discussed with the Church. Four applications for First Aid training had been received, which would be arranged once the Army trainer returned from operations.	Cllr. A. Alexander Cllr. T. Alexander
	<b>The meeting closed at 9.05pm.</b>	

**NEXT MEETINGS:** Monday 5 June 2017, 7.30pm  
Monday 3 July 2017, 7.30pm  
All at The Pavilion, Witchcombe Close

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL’S WEBSITE AT  
WWW.GREATCHEVERELL.ORG**