

CHEVERELL MAGNA PARISH COUNCIL

MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL
HELD ON MONDAY 9 JANUARY 2017 AT
THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL

| Minute No. | Item | Action |
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| 1/17 | Councillors in Attendance: Cllrs. S. Davies (Chair), R. Hayward (Vice Chair), A. Lumb, H. Simons, S. Pearce R. Gamble (Wiltshire Council) | |
| 2/17 | Public in Attendance: 1 | |
| 3/17 | Apologies for Absence: Cllr T. Alexander (Training Course) PC Teresa Herbert, Wiltshire Police | |
| 4/17 | Open Forum: No matters raised | |
| 5/17 | Disclosures of Interest: None declared | |
| 6/17 | Minutes of the Meeting held on 5 December 2016: <i>Agreed</i> unanimously without amendment. Signed off by the Chair for Public Display. | Clerk |
| 7/17 | Actions from previous meetings a) 202/16(c) (<i>Witchcombe Close flooding</i>): the unauthorised drainage channel is across the Bridleway from the Witchcombe Close rear access track onto the playing field. The damage to the Bridleway is negligible for many users, ie. pedestrians, riders and farm vehicles. However, the effect on the playing field point and the neighbouring property has been significant. It was <i>agreed</i> that Wiltshire Council be asked to request the issues be rectified to protect the Bridleway from present and further unauthorised work; b) 202/16(g) (<i>Traffic</i>): Erlestoke PC has reported that new batteries need to be obtained for the Speed Indicator Device before it can be properly tested. A meeting of interested Councils will then be called; c) 202/16(h) (<i>Footpaths</i>): all footpath repairs had either been completed or are in hand. Council <i>thanked</i> Cllr. Lumb for her efforts in achieving this notable success; | Clerk Cllr. Lumb |

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| 7/17 (contd.) | d) 209/16 (<i>Witchcombe Close grounds maintenance</i>): Cllr. Hayward reported that a local contractor had been found who would undertake approx. 6 cuts per year at a cost of around £200 pa. The Clerk would write to the Contractor with a formal order for the works. | Clerk |
| 8/17 | Council Vacancy: The Clerk informed Council that, following the required Notices, there was no call for an Election. Therefore, Council <i>invited</i> Mr. Andrew Alexander to take the vacant seat. Cllr. A. Alexander signed his Declaration of Acceptance of Office, and was <i>welcomed</i> to the Council. | |
| 9/17 | Planning: a) 16/12195/LBC – <i>Cheverell Old School Nursery, High Street - Repair works to external street retaining wall, foul sewer.</i> Council <i>supported</i> this application, with the condition that replacement brickwork was similar to that existing and sympathetic to the Conservation Area. b) Cllr. A. Alexander was <i>appointed</i> as the Lead Councillor for Planning issues. | |
| 10/17 | Report by Cllr. R. Gamble, Wiltshire Council: a) <i>Victoria Park</i> – further correspondence has taken place between the new Prison Governor, the Ministry of Justice (MoJ) and the local MP; b) <i>Road Works on the C40</i> – signage suggests a 1-day closure of the C40 between the village and the A360, but no formal Notice has been received. Concerns were expressed that this would cause problems for residents. Cllr. Gamble <i>agreed</i> to obtain further information; c) <i>March 2017 Area Board</i> – this was likely to be brought forward due to the forthcoming Parish Council Elections. | Cllr. Gamble |
| 11/17 | Victoria Park Residents Association: No report received. | |
| 12/17 | Wiltshire Police: a) A written report was received, which did not note any serious crime issues. However, activity around Erlestoke Prison was noted as an on-going concern, as was poaching / lamping in Cheverell Woods and on Salisbury Plain. Residents were asked to report any unusual sightings to the Police. b) Council considered a recent consultation by the Police and Crime Commissioner, and <i>supported</i> a higher Precept in order to maintain a proper Police presence in rural communities. | Clerk |

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| 13/17 | <p>Clerk's Report:</p> <p>a) A report on recent correspondence was <i>noted</i>.</p> <p>b) Council <i>agreed</i> to make a grant of £50 to Devizes and District Link, recognising the benefit to Great Cheverell residents.</p> <p>c) Council <i>agreed</i> that Cllr. Simons should attend a RoSPA training course with regard to her Playground supervision responsibilities. The likely cost of £260 exceeds the remaining budget, but was agreed as a virement in the light of the projected underspend for the year.</p> <p>d) After discussion, Council <i>nominated</i> Cllr. Hayward to attend the Royal Garden Party on 23 May 2017, in recognition of his service to the Parish over many years, subject to being successful in the WALC draw.</p> | <p>Clerk</p> <p>Cllr. Simons</p> <p>Clerk</p> |
| 14/17 | <p>Finance:</p> <p>a) Banking arrangements:</p> <ul style="list-style-type: none"> • Council <i>noted</i> the current cashbook balances; • Payments were <i>agreed</i> for the Clerk's expenses, the grant to Devizes and District Link, and the Chair's expenses for a presentation (all within budget). <p>b) Internal Control:</p> <ul style="list-style-type: none"> • Council <i>noted</i> the projected outturn for 2016/17, showing an underspend of £505.52; • Council <i>noted</i> that Cllr. T. Alexander had inspected the cash records and bank reconciliations in accordance with Financial Regulation 2.2, and that all was in order; • Council <i>noted</i> the current position with regard to the 2015/16 External Audit, and the 2016/17 Internal Audit, both of which are proceeding satisfactorily. <p>c) 2017/18 Budget and Precept: Council <i>agreed</i> a Precept of £9,374 for 2017/18, representing a 6.7% increase over 2016/17. This was due to the disproportionate effect of relatively minor increases on key budgets like insurance, grounds and playground maintenance on the Council's very small overall budget. The real cash effect is an average increase of £2.41 per annum for a Band D property.</p> | <p>Clerk</p> |
| 15/17 | <p>Pavilion issues:</p> <p>No report received, as the Pavilion Trust had not met. However, it was reported that hot water supply issues were finally being addressed, but would need ongoing monitoring.</p> | <p>Cllr. Simons</p> <p>Cllr. Hayward</p> |
| 16/17 | <p>Parish Steward:</p> <ul style="list-style-type: none"> • Cllr. Pearce reported difficulties in agreeing a programme of work, and receiving feedback on when such work would be undertaken. The Clerk was asked to formally escalate this with Wiltshire Council. | <p>Clerk</p> |

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| 16/17 (contd.) | <ul style="list-style-type: none"> • Cllr. Lumb agreed to raise the issue at the next CATG meeting. | Cllr. Lumb |
| 17/17 | <p>Play Area Monthly Inspection:</p> <ul style="list-style-type: none"> • The December inspection had not been undertaken. • Repairs were continuing in order to meet the RoSPA report recommendations. | Cllr. Simons Cllr. Hayward Cllr. Pearce Clerk |
| 18/17 | <p>Emergency Plan:</p> <ul style="list-style-type: none"> • Cllr. A. Alexander agreed to circulate the draft to Councillors for comment. Specific roles would need to be allocated to appropriate village residents. It was suggested that, with regard to vulnerable residents, the Church could be of assistance. • Follow up on the Southern and Scottish Electricity (SSE) ‘Winter Readiness’ scheme was <i>deferred</i> in the absence of Cllr. T. Alexander. • | Cllr. A. Alexander Cllr. T. Alexander |
| 19/17 | <p>Previously deferred items:</p> <p>a) <i>First Aid training</i> – Cllr. A. Alexander can arrange this, with either a short (2 hour) free course for up to 12 people, or a certificated course at a cost of £35 per person. Interested villagers needed to be determined – an article should be placed in News & Views;</p> <p>b) <i>Village Facebook page</i> – this would shortly be launched, with a link from the Council’s website;</p> <p>c) <i>Fracking</i> – to be re-considered when and if any formal proposal is made;</p> <p>d) <i>Weavers Mead drainage</i> – this is now considered to be an issue for either the field owner, or Wessex Water with regard to run-off from the reservoir, rather than individual residents. The Clerk was asked to investigate further;</p> <p>e) <i>Passenger Transport Review</i> – final results are awaited, but little change is anticipated.</p> | Cllr. A. Alexander Clerk Cllr. Davies Clerk Cllr. Simons |
| | The meeting closed at 9.35pm. | |

NEXT MEETINGS: Monday 6 February 2017, 7.30pm
Monday 13 March 2017, 7.30pm
All at The Pavilion, Witchcombe Close

ANNUAL PARISH MEETING: Thursday, 20 April 2017 (further notice to be given)

**FOR MORE INFORMATION, PLEASE SEE THE COUNCIL’S WEBSITE AT
WWW.GREATCHEVERELL.ORG**